



**CITY OF PLANO
COUNCIL AGENDA ITEM**

| | | | | |
|--|----------------------------------|-------------------------|--|----------------|
| CITY SECRETARY'S USE ONLY | | | | |
| <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory | | | | |
| Council Meeting Date: | | 04/26/2010 | | |
| Department: | | Purchasing | | |
| Department Head | | Mike Ryan | | |
| Agenda Coordinator (include phone #): Bev Rogers (972) 941-7376 | | | | |
| CAPTION | | | | |
| Bid No. 2010-87-C for a one (1) year contract with three (3) optional one year renewals for the purchase of Public Building Landscape Maintenance for the Parks and Recreation department at Coyote Creek Park, Davis Library, Fire Station 4, Fire Station 6, Fire Station 9, Fire Station 10, Haggard Library, Harrington Park, Liberty Park, Parr Library, Plano Aquatic Center, & Prairie Meadow Park; to Somerset Landscape Maintenance in the amount of \$55,462.00 and authorizing the City Manager to execute all necessary documents. | | | | |
| FINANCIAL SUMMARY | | | | |
| <input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP | | | | |
| FISCAL YEAR: 09/10 | Prior Year (CIP Only) | Current Year | Future Years | TOTALS |
| Budget | 0 | 55,462 | 0 | 55,462 |
| Encumbered/Expended Amount | 0 | 0 | 0 | 0 |
| This Item | 0 | -55,462 | 0 | -55,462 |
| BALANCE | 0 | 0 | 0 | 0 |
| FUND(S): GENERAL FUND | | | | |
| COMMENTS: Funding for this contract is available through the conversion of personnel funding from a vacant position in Ground Maintenance Services District #3 to contractual service dollars. STRATEGIC PLAN GOAL: Maintenance and renovation of public building grounds relates to the City's Goal of "Great Neighborhoods - 1st Choice to Live" | | | | |
| SUMMARY OF ITEM | | | | |
| The Parks and Recreation staff recommends the purchase of public building landscape maintenance from Somerset Landscape Maintenance in the estimated annual amount of \$55,462.00. | | | | |
| List of Supporting Documents: | | | Other Departments, Boards, Commissions or Agencies | |
| Memorandum Bid Recap | | | | |

MEMORANDUM

TO: BEV ROGERS, BUYER
FROM: JEFF SCHWARTZ, PARK SUPERINTENDENT
DATE: 4/15/2010
RE: **AWARD RECOMMENDATION 2010-87-C PUBLIC BUILDING LANDSCAPE MAINTENANCE**

It is the recommendation of Parks and Recreation Department to award **Bid 2010-87-C PUBLIC BUILDING LANDSCAPE MAINTENANCE** to **Somerset Landscape Maintenance**. After reviewing the vendor submittals and consulting with work history references, Somerset Landscape Maintenance appears capable of meeting the requirements of the aforementioned maintenance contract. As stated in the bid documentation, this contract is to be awarded to the lowest responsive, responsible bidder.

As shown in the bid re-cap, Somerset Landscape Maintenance is the lowest responsive, responsible bidder for this contract, which includes 38 annual mowing cycles and 12 annual shrub trim cycles, which is the standard number of cycles used annually for public building maintenance. Parks believes that awarding this Bid to the lowest responsive, responsible bidder is in the best interest of the City.

Total annual amount awarded for Bid 2010-87-C is \$55,462.00. This amount is approximately \$24,500 under the budgeted amount for this contract.

Please review and begin the necessary steps for award of this contract.

Attachments:
Vendor Bid Recap

CITY OF PLANO

BID NO. 2010-87-C PUBLIC BUILDING LANDSCAPE MAINTENANCE BID RECAP

Bid opening Date/Time: March 31, 2010 @ 3:00PM

Number of Vendors Notified: 1,424

Vendors Submitting "No Bids": 1

Vendors Submitting "Partial Bids": 1

Number of Bids Submitted: 14

BIDDER:

SOMERSET LANDSCAPE MAINTENANCE
TRUGREEN LANDCARE, LLC
LMI LANDSCAPES, INC.
VMC LANDSCAPE SERVICES
WEISZ SELECTION, INC.
GREENER PASTURES LANDSCAPE, INC.
DYNA-MIST CONSTRUCTION
ACCENT LANDSCAPE MANAGEMENT
JORDAN MAINTENANCE SERVICES, INC.
BUSHWHACKERS LANDSCAPING, LLC
GRANT LEIGHTON ASSOCIATES OF TEXAS, INC.
THE TETER GROUP, INC.
TEXAS TREE & TURF CO.
LLANO RIVER FENCE COMPANY (PARTIAL BID)

Vendors Evaluated Non-Responsive to Specification: 0

Recommended Vendor(s):

SOMERSET LANDSCAPE MAINTENANCE

Bev Rogers

March 31, 2010

Bev Rogers, Buyer

Date