



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		4/27/2015		
Department:		Facilities Maintenance		
Department Head		Richard Medlen		
Agenda Coordinator (include phone #): Nancy Corwin 972-941-7137				
CAPTION				
Bid No. 2014-286-B for Animal Services LED Monument Sign for Facilities Maintenance to NRG Conservation, Inc. dba Energy Experts in the amount of \$74,895 and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR: 2014/15	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	100,000	0	100,000
Encumbered/Expended Amount	0	-12,870	0	-12,870
This Item	0	-74,895	0	-74,895
BALANCE	0	12,235	0	12,235
FUND(s): ANIMAL CONTROL FACILITIES CIP				
COMMENTS: Funding is available in the 2014-15 Animal Control Facilities CIP for this item. Replacing the existing Animal Services Sign with a new LED monument sign, in the amount of \$74,895, will leave a current year balance of \$12,235 available for other expenditures related to the Plano Animal Shelter facility.				
STRATEGIC PLAN GOAL: Replacing an existing sign with a higher visibility sign capable of better advertising Animal Shelter adoption services and events, as well as other city business relates to the City's goal of a Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
See Recommendation Memo.				
List of Supporting Documents: Recommendation Memo, Bid Recap.			Other Departments, Boards, Commissions or Agencies	



Memorandum

Date: March 24, 2015
To: Nancy Corwin, Buyer
From: Richard Medlen, Facilities Maintenance Superintendent 
Subject: Animal Services - LED Monument Sign – Bid #2014-286-B

I have reviewed the bids submitted for the LED Monument Sign for the Animal Services Facility. I recommend award to the lowest responsive responsible bid that also meets specifications from NRG Conservation, Inc. dba Energy Experts for \$74,895. Additional bids were received from Criterion Contractors, Inc. for \$99,400 and Henneberger Constructions, Inc. for \$128,800.

Staff recommends the replacement of the existing sign with a new LED monument sign to better advertise to the public special events, animals up for adoption and other City business.

The funding for the project is in the CIP Fund 54-57541.

Please contact me if you have any questions.

Thanks

/liw

Xc: Jim Razinha
Jamey Cantrell
Sandra Bloomer
Matt Yager
Steven Armijo
Nik Winter
Paul Kunze
Michael Parrish

CITY OF PLANO

BID NO. 2014-286-B
Animal Services LED Monument Sign (Project Number 6488)
Bid Recap

Bid opening Date/Time: March 16, 2015 @ 2:00PM

Number of Vendors Notified: 3092

Vendors Submitting "No Bids": 0

Bids Evaluated Non-Responsive to Specification: 0

Number of Bids Submitted: 3

<u>Vendor Name</u>	<u>Total Bid</u>
NRG Conservation, Inc. dba Energy Experts	\$ 74,895.00
Criterion Contractors, Inc.	\$ 99,400.00
Henneberger Constructions, Inc.	\$128,800.00

Recommended Vendor(s):

NRG Conservation, Inc. dba Energy Experts \$ 74,895.00

Nancy Corwin

March 16, 2015

Nancy Corwin, Buyer

Date