



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		4/28/2014		
Department:		Public Works		
Department Head		Gerald Cosgrove		
Agenda Coordinator (include phone #): Lincoln Thompson x7376				
CAPTION				
CSP No. 2014-116-B for the purchase of an Animal Services Multi-Purpose Trailer from Deerskin Manufacturing, Inc. in the amount of \$168,000 and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	2013-14	Prior Year (CIP Only)	Current Year	Future Years
				TOTALS
Budget		0	168,000	0
Encumbered/Expended Amount		0	0	0
This Item		0	-168,000	0
BALANCE		0	0	0
FUND(S): GENERAL FUND / ANIMAL SERVICES DONATIONS				
COMMENTS: Funds are available in the FY 2013-14 Adopted Budget to purchase one (1) Animal Services Multi-Purpose Trailer as a new addition for Animal Services. Of the total amount of \$168,000 for this item, \$40,000 is included in the Animal Services Budget while the remaining \$128,000 will be covered from donations received in the Animal Shelter Donations account.				
STRATEGIC PLAN GOAL: Providing one (1) Animal Services Multi-Purpose Trailer for Fleet Services relates to the City's Goal of a Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
Staff recommends the purchase of a Multi-Purpose Trailer from Deerskin Manufacturing, Inc. in the amount of \$168,000 (CSP No. 2014-116-B). The trailer will be used at adoption events for transportation and display of animals. It will be used for the operation of sterilization, vaccination, and educational clinics. It can also act as a mobile animal shelter capable of being deployed in emergency response situations including large-scale cruelty seizures, evacuations, and disaster response scenarios.				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Memo			N/A	
CSP Recap				



Plano Animal Shelter
4028 W. Plano Parkway
Plano, TX 75093
Tel: 972.769.4360
Fax: 972.769.4356

City of Plano
P.O. Box 860358
Plano, TX 75086-0358
Tel: 972.941.7000
plano.gov

To: Reid Choate
Fleet Manager

From: Jamey Cantrell
Animal Services Manager

Date: April 16, 2014

Re: Multi-purpose Trailer Recommendation

Based on the evaluation for 2014-116-B – CSP for Multi-purpose Trailer, the Animal Services Division recommends the contract be awarded to Deerskin Manufacturing, Inc.

Deerskin Manufacturing proposed a 32'4" bumper-pull trailer that is split into three areas: a work room and two animal housing rooms. There are 38 stainless steel animal holding cages of various sizes. The work room can be used as a surgery suite, get acquainted room, or a veterinary exam room so that the trailer is adaptable to meet diverse situational needs. It is designed to be a self-sufficient mobile animal shelter that will serve a variety of functions in and around Plano.

Their proposal was rated highest by all evaluators based on extent to which minimum essential requirements are exceeded, value added options, and warranty. Additionally, a true cost comparison, where the cost of optional items were added to other proposals until they matched the standard items on this proposal, showed that this proposal also had the true lowest cost. Once Deerskin Manufacturing, Inc. was selected, a best and final offer was requested that included all of the city's preferred value added options: design and install of a full vehicle wrap, aluminum tubing roof rack and ladder, a hydraulic bath tub, surgery area slide out, donation boxes, and a credit card reader and receipt printer. The final cost was determined to be \$168,000 which did not exceed the expected purchase cost. The offer met all minimum standards and exceeded expectations in many areas and was therefore determined to be the best value for the City of Plano.

This purchase will be funded by \$40,000 from account 01.583.8421 in Animal Services' approved FY 13-14 budget with \$128,000 coming from 01.068.8421, Animal Services' donations account. If this purchase is not approved, it will negatively affect divisional goals and reduce our ability to respond to disasters and emergency scenarios within the city limits.

Please feel free to contact me at extension 4226 if you have any questions.

CITY OF PLANO
CSP NO. 2014-116-B
Multi-Purpose Trailer
CSP RECAP

CSP opening Date/Time: March 14, 2014 @ 10:00 AM

Number of Vendors Notified: 700

Vendors Submitting "No Bids": 0

Number of Proposals Submitted Non-Responsive: 0

Number of Proposals Submitted: 2

Jones Trailer Company \$ 156,682.00 (including comparable options)

Deerskin Manufacturing, Inc. \$ 154,900.00 (including comparable options)

Recommended Vendor:

Deerskin Manufacturing, Inc. \$ 168,000.00 (including additional value added options)

Lincoln Thompson

April 16, 2014

Lincoln Thompson
Senior Buyer

Date