



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY	
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	
Council Meeting Date:	04/28/14
Department:	Parks & Recreation
Department Head	Amy Fortenberry
Agenda Coordinator (include phone #): Leslie Hooker ext. 7204	

CAPTION

Bid No. 2014-154-C for a one (1) year contract with three (3) optional one year renewals for Annual Supply of Herbicides, Insecticides and Miscellaneous Chemicals for the Parks and Recreation Department to Winfield Solutions, Helena Chemical Company, Howard Fertilizer and Chemical, Agrium Advanced Technologies, Red River Specialties, Inc. and John Deere Landscapes in the total estimated annual amount of \$200,179 and authorizing the City Manager to execute all necessary documents.

FINANCIAL SUMMARY

NOT APPLICABLE
 OPERATING EXPENSE
 REVENUE
 CIP

FISCAL YEAR:	2013-14; 2014-15; 2015-16; 2016-17; 2017-18;	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		0	341,676	700,628	1,042,304
Encumbered/Expended Amount		0	-115,154	0	-115,154
This Item		0	-100,089	-700,628	-800,717
BALANCE		0	126,433	0	126,433

FUND(S) GENERAL FUND

COMMENTS: This item approves price quotes for annual herbicides, insecticides and miscellaneous chemicals. The estimated FY 2013-14 expenditure for herbicides, insecticides and miscellaneous chemicals to be purchased from this contract for the remainder of FY 2013-14 is \$100,089. Future expenditures will be made by Sports Turf Maintenance, Natural Resources, Grounds Maintenance Service Districts 1, 2 and 3 within the annual approved budget appropriations, at an estimated annual expenditure of \$200,179 for fiscal years 2014-15, 2015-16, 2016-17, and \$100,089 for 2017-18.

STRATEGIC PLAN GOAL: Contracts for annual herbicides, insecticides and miscellaneous chemicals relates to the strategic goal of Financially Strong City with Service Excellence.

CITY OF PLANO COUNCIL AGENDA ITEM

SUMMARY OF ITEM

Parks and Recreation staff recommends the purchase of the Annual Supply of Herbicides, Insecticides and Miscellaneous Chemicals from Winfield Solutions, Helena Chemical Company, Howard Fertilizer and Chemical, Agrium Advanced Technologies, Red River Specialties, Inc. and John Deere Landscapes in the total estimated annual amount of \$200,179.

List of Supporting Documents:

Award Memo

Bid Recap

Other Departments, Boards, Commissions or Agencies



Memorandum

Date: March 31, 2014

To: Leslie Hooker, Buyer

From: Kevin Murray, Park Superintendent

Subject: Award Recommendation – Bid #2014-154-C Annual Supply of Herbicides Insecticides & Misc. Chemicals

Recommendation

The Parks and Recreation Department recommends awarding Bid #2014-154-C Annual Supply of Herbicides Insecticides & Misc. Chemicals by line item to the lowest, responsive, responsible bidder versus a total award to one vendor due to total dollar savings achieved. It is the recommendation of the Department to award the contract as follows:

Winfield Solutions:

Section 1 Line items: 1, 2, 6, 11, 12

Section 2 Line items: 1, 4, 5, 8

Section 3 Line items: 4, 5

Estimated Annual Amount: \$60,198.93

Helena Chemical Company:

Section 1 Line items: 3, 13

Section 2 Line item: 7

Section 3 Line items: 1, 6

Estimated Annual Amount: \$73,647.00

Howard Fertilizer and Chemical:

Section 1 Line items: 4,9

Section 2 Line items: 2, 3

Section 3 Line item: 2

Estimated Annual Amount: \$38,448.30

Agrium Advanced Technologies:

Section 1 Line item: 8

Estimated Annual Amount: \$1,080.00

Red River Specialties, Inc.:

Section 1 Line item: 5

Section 2 Line item: 6

Estimated Annual Amount: \$22,635.27

John Deere Landscapes:

Section 1 Line item: 10, 7

Section 3 Line item: 3

Estimated Annual Amount: \$4,169.88

Contract Expenditure

The total award of this contract (estimated annual expenditure) is \$200,179.38. This amount is within the budgeted amount for this contract.

Action Requested

The total amount related to the funding of this contract is within the estimated expenditure. Please review all documents and begin the necessary steps for the award of this contract.

Justification

Contract Purpose: This contract will be utilized for the purchase of various herbicides, insecticides, and miscellaneous chemicals to be applied to acres of park land, athletic facilities, medians & ROW's, and public building grounds in Plano. Chemical application is a key component of a complete turf maintenance program and control of insects. Chemical applications are major contributors in the never ending battle against weeds and insects. Reducing weeds and insects leads to a safe and healthy turf surface.

Non-approval Implication: Should approval be denied, the turf surfaces would become seriously infested with weeds and insects, becoming unsafe and unusable.

CITY OF PLANO

BID NO. 2014-154-C
Annual Supply of Herbicides, Insecticides & Miscellaneous Chemicals
BID RECAP

Bid opening Date/Time: March 24, 2014 @ 11:00 am

Number of Vendors Notified: 911

Vendors Submitting "No Bids": 1

Bids Evaluated Non-Responsive to Specifications: 0

Number of Bids Submitted Responsive to Bid: 6

Winfield Solutions (Bid 27/27)	\$215,370.03
Helena Chemical Company (Bid 24/27)	\$231,865.30
Howard Fertilizer and Chemical (Bid 23/27)	\$265,080.13
Agrium Advanced Technologies (Bid 12/27)	\$175,732.05
Red River Specialties, Inc. (Bid 10/27)	\$73,759.45
John Deere Landscapes (Bid 21/27)	\$207,258.41

Recommended Vendors:

Winfield Solutions:
Section 1 Line items: 1, 2, 6, 11, 12
Section 2 Line items: 1, 4, 5, 8
Section 3 Line items: 4, 5
Estimated Annual Amount: \$60,198.93

Helena Chemical Company:
Section 1 Line items: 3, 13
Section 2 Line item: 7
Section 3 Line items: 1, 6
Estimated Annual Amount: \$73,647.00

Howard Fertilizer and Chemical:
Section 1 Line items: 4,9
Section 2 Line items: 2, 3
Section 3 Line item: 2
Estimated Annual Amount: \$38,448.30

Agrium Advanced Technologies:
Section 1 Line item: 8
Estimated Annual Amount: \$1,080.00

Red River Specialties, Inc.:
Section 1 Line item: 5
Section 2 Line item: 6
Estimated Annual Amount: \$22,635.27

John Deere Landscapes:
Section 1 Line item: 10, 7
Section 3 Line item: 3
Estimated Annual Amount: \$4,169.88

Leslie Hooker

April 17, 2014

Leslie Hooker
Buyer I

Date