



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		5/9/11		
Department:		Purchasing		
Department Head		Diane Palmer-Boeck		
Agenda Coordinator (include phone #): <b>Bev Rodgers x7376</b>				
<b>CAPTION</b>				
To approve the purchase of office, lobby, and classroom furniture for the Carpenter Park Recreation Center renovation in the amount of \$97,253 from Plano Office Supply through existing contracts with Texas Multiple Award Schedule (TXMAS) and Collin College (# B-3059) contracts and authorizing the City Manager to execute all necessary documents. (TXMAS Contracts 3-711010-38, 7-7110140-7, 9-711020-15, City of Plano Interlocal Agreement 2009-74-I).				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR:	<b>2010-11</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>
				<b>TOTALS</b>
Budget		297,257	6,039,705	0
Encumbered/Expended Amount		-297,257	-4,513,180	0
This Item		0	-97,253	0
BALANCE		0	1,429,272	0
<b>FUND(S):    CARPENTER REC CENTER EXPANSION</b>				
<b>COMMENTS:</b> Funds are included in the 2010-11 Recreation Centers CIP. This item, in the amount of \$97,253 will leave a balance of \$1,429,272 for the Carpenter Recreation Center Expansion.  Remodeling and expanding recreation centers to serve the community relates to the City's goal of "Great Neighborhoods - 1 <sup>st</sup> Choice to Live."				
<b>SUMMARY OF ITEM</b>				
This is an award for office, lobby and classroom furniture for the Carpenter Park Recreation Center renovation in the amount of \$97,253 to Plano Office Supply. The City is authorized to purchase from the State Contract list pursuant to Section 271 Subchapters D and F of the Local Government Code and by doing so satisfies any State Law requiring Local governments to seek competitive sealed bids for items. (TXMAS Contract 3-711010-38, TXMAS Contract 7-7110140-7, TXMAS Contract 9-711020-15, City of Plano Interlocal Agreement 2009-74-I).				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Cooperative Recap				
Memorandum				

# Memo

To: Diane Palmer-Boeck, Chief Purchasing Officer  
From: Cindy Olson, Recreation Supervisor  
Date: 5/2/2011  
Re: Recommendation for office, lobby and class room furniture for Carpenter Park Recreation Center Renovation

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The Recreation Department needs to purchase office, lobby, and classroom furniture for the Carpenter Park Recreation Center renovation. The funds for this purchase are available through the department's CIP Fund (32-23406-8411).

This quote includes furniture and installation to replace the original 20 year old furniture plus furnishing the new senior/multipurpose room, gymnastic viewing room and the weight/cardio room addition. The new furniture will coordinate with the updated interior colors of the facility and includes:

- Office furniture for 6 fulltime employees
- Chairs, tables, and benches for the common areas of the building such as game room, weight room, and second floor common areas.
- Chairs and some tables for 6 classroom areas and staff conference room.
- Lateral files, storage cabinets and bookcase for office area.
- Chairs for support staff areas and guest seating.

The proposal utilizes the current Collin College contract for furniture from manufacturers Hon and All Steel that is utilized throughout the City of Plano buildings. Also included is furniture from manufacturers Jasper ,Community and Steel Case that will be provided utilizing their cooperative purchasing contract through TXMAS.

Two vendors were contacted for bids. Plano Office Supply, offered the quote listed below:

Plano Office Supply	(City of Plano Contract # 2009-74-I)	\$97,253
Allsteel:	City of Plano Contract # 2009-74-I	\$34,585.96
Hon:	City of Plano Contract # 2009-74-I	\$ 9,450.48
Global:	TXMAS Contract # TXMAS-3-711010-38	\$ 3,650.43
Steelcase:	TXMAS Contract # TXMAS-7-7110140-7	\$11,364.80
Community:	TXMAS Contract # TXMAS-9-711020-15	\$15,596.22
JSI:	TXMAS Contract # TXMAS-9-711020-15	\$13,623.66
Total Installation, administration and freight:		\$ 8,981.27

The Recreation Department would recommend purchasing the office, lobby and classroom furniture from Plano Office Supply in the amount of \$97,253.

# CITY OF PLANO

## COOPERATIVE NO. 2011-176-B Office, Lobby, and Classroom Furniture for Carpenter Park Renovation COOPERATIVE RECAP

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**Cooperative opening Date/Time:** N/A

**Number of Vendors Contacted:** 2

**Vendors Submitting "No Quotes":** 1  
Herman Miller

**Cooperatives Evaluated Non-Responsive to Specifications:** 0

**Number of Quotes Submitted Responsive to Request:** 1

Plano Office Supply	\$97,253.00
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**Recommended Vendor:**

Plano Office Supply	\$97,253.00
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*Bev Rogers*

04/29/11

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Bev Rogers  
Buyer

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Date