



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		5/11/15		
Department:		Public Works		
Department Head		Gerald Cosgrove		
Agenda Coordinator (include phone #): <b>Lincoln Thompson x 7376</b>				
<b>CAPTION</b>				
Bid No. 2015-220-B for the purchase of five (5) Chevrolet Cruze compact sedans for Fleet Services to be utilized by the Police Department from Caldwell Country Automotive in the amount of \$86,675, and authorizing the City Manager to execute all necessary documents.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: <b>2014-15</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	0	110,000	0	<b>110,000</b>
Encumbered/Expended Amount	0	0	0	<b>0</b>
This Item	0	-86,675	0	<b>-86,675</b>
BALANCE	0	23,325	0	<b>23,325</b>
<b>FUND(s):    EQUIPMENT REPLACEMENT FUND</b>				
<b>COMMENTS:</b> Funds are available in the FY 2014-15 Adopted Budget to purchase five (5) Chevrolet Cruze compact sedans for the scheduled replacements of units #05263, #00261, #04262, #04263 and #04264 in Cost Center #532/Police. The remaining balance will be used for other Fleet and Equipment purchases. <b>STRATEGIC PLAN GOAL:</b> Providing five (5) Chevrolet Cruze compact sedans for Fleet Services relates to the City's Goal of a Financially Strong City with Service Excellence.				
<b>SUMMARY OF ITEM</b>				
See attached recommendation memo.				
List of Supporting Documents: Recommendation Memo Bid Recap			Other Departments, Boards, Commissions or Agencies NA	



# Memorandum

**Date:** April 14, 2015  
**To:** Bruce D. Glasscock, City Manager  
**From:** Reid Choate, Fleet Manager  
**Subject:** Police Compact Sedan Purchase Recommendation

Fleet Services recommends the purchase of five (5) Chevrolet Cruze compact sedans from Caldwell Country Automotive, the lowest responsive, responsible bidder, in the amount of \$86,675.00.

Fleet Services and the Police Department reviewed all bids received in response to City of Plano Bid No. 2015-220-B and determined that the apparent lowest bid of Huffines Chevrolet for the Chevrolet Sonic did not meet the minimum requirements of the specifications due to the following:

1. Specifications required a minimum passenger and cargo volume equal to the Chevrolet Cruze or Toyota Corolla. The Chevrolet Sonic has less cargo space and passenger room than the Cruze.
2. Specifications required electrically controlled outside mirrors. The Chevrolet Sonic is not available with power mirrors.

In addition, the bid of Randall Reeds Prestige Ford for the Ford Focus S did not meet the minimum requirements of the specifications due to the following:

1. Specifications required a minimum passenger and cargo volume equal to the Chevrolet Cruze or Toyota Corolla. The Ford Focus has less cargo space and passenger room than the Cruze.
2. Specifications required power windows front and rear. The Ford Focus S is only available with front power windows.

The five (5) Chevrolet Cruze compact sedans are for the scheduled replacements of units 05263, 00261, 04262, 04263 and 04264 in Cost Center 532/Police, approved in the FY14-15.

Due to the age and mileage, Fleet Services recommends these units be replaced. If these vehicles are not replaced it would limit the Department in their capacity to perform the public safety duties within the City of Plano.

Feel free to contact me if you have any questions at extension 4182.

**CITY OF PLANO  
BID NO. 2015-220-B  
Five (5) Compact Sedans  
BID RECAP**

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**Bid Opening Date/Time:** April 3, 2015 @ 3:00pm

**Number of Vendors Notified:** 849

**Vendors Submitting "No Bids":** 0

**Bids Deemed Nonresponsive:** 2

**Number of Responsive Bids Submitted:** 9

Caldwell Country Automotive	\$86,675.00
Reliable Chevrolet	\$87,700.00
Silsbee Ford	\$87,770.00
Reliable Chevrolet (Alternate Bid)	\$88,275.00
Sam Packs Five Star Ford	\$88,460.00
Huffines Chevrolet (Alternate Bid No. 1)	\$88,695.00
Huffines Chevrolet (Alternate Bid No. 2)	\$93,535.00
Huffines Chevrolet (Alternate Bid No. 3)	\$96,950.00
Gunn Auto Group	\$101,320.40

**Recommended Vendor:**

Caldwell Country Automotive	\$86,675.00
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*Lincoln Thompson*

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Lincoln Thompson  
Senior Buyer

*April 27, 2015*

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Date