



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		5/12/2014			
Department:		Technology Services			
Department Head		David Stephens			
Agenda Coordinator (include phone #): <b>Dianna Wike x7549</b>					
<b>CAPTION</b>					
CSP 2014-139-C for a 3 year contract with two City optional 1 year renewals, for Camera Installation Services, Software and Maintenance to Sigma Surveillance, Inc. d/b/a STS360 in the estimated amount of \$546,725, and authorizing the City Manager to execute all necessary documents.					
<b>FINANCIAL SUMMARY</b>					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	<b>2013-14, 2014-15, 2015-16, 2016-17, 2017-18</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget		0	212,610	334,115	<b>546,725</b>
Encumbered/Expended Amount		0	0	0	<b>0</b>
This Item		0	-212,610	-334,115	<b>-546,725</b>
BALANCE		0	0	0	<b>0</b>
<b>FUND(S):    TECHNOLOGY FUND, TECHNOLOGY SERVICES FUND</b>					
<p><b>COMMENTS:</b> Funds are available in the 2013-14 Technology Fund project budget for the purchase, installation, maintenance and VidSys integration services for the video surveillance project for municipal facilities. The estimated amount to be spent in FY 2013-14 from the Technology Fund is \$212,610. Future camera purchases and support services under this contract are estimated at \$334,115 from the Technology Fund and the Technology Services Fund (\$133,468 for 2014-15; \$107,177 for 2015-16; and \$46,735 for both 2016-17 and 2017-18), and will be expensed within the annual budget appropriations.</p> <p><b>STRATEGIC PLAN GOAL:</b> Purchasing video surveillance equipment, maintenance and integration services relates to the City's Goal of Financially Strong City with Service Excellence and Safe Large City.</p>					
<b>SUMMARY OF ITEM</b>					
<p>The Technology Services staff recommends the purchase of Camera Installation Services, Software and Maintenance from Sigma Surveillance, Inc. d/b/a STS360, in the estimated three year cost of \$546,725. This will establish a 3 year contract with two City optional 1 year renewals. The initial procurement is for the installation of 55 cameras at the Haggard Library with an additional installation of over 300 cameras during the next three years at various City facilities.</p>					



# CITY OF PLANO COUNCIL AGENDA ITEM

List of Supporting Documents: Memorandum CSP Recap	Other Departments, Boards, Commissions or Agencies



# Memorandum

**Date:** April 16, 2014  
**To:** Diane Palmer-Boeck, Purchasing Manager  
**From:** David Stephens, Director Technology Services  
**Subject:** Camera Installation Services, Software, and Maintenance Procurement

Technology Services proposes procuring Camera Installation Services, Software, and Maintenance Services from Sigma Surveillance, Inc. d/b/a STS360. The City of Plano desires to purchase Sony cameras, installation services, maintenance and VidSys integration services from STS360. This procurement represents the installation of 55 cameras at Haggard Library with an additional installation of over 300 cameras during the next three years at various City facilities.

STS360 is a certified Sony reseller and was selected from five respondents to CSP 2014-139-C. STS360 did not provide the lowest cost proposal but had the highest overall scores when looking at the combination of cost and technical features. The references that STS360 provided, especially for public sector clients, were superior to the other respondents. STS360 also elaborated about their services for public sector customers.

The total estimated cost of this contract over its five year duration is \$546,725.40. The following table shows the anticipated expenditures for each of the next five years broken down by camera installation and maintenance costs.

Fiscal Year	Camera Installation and Year 1 maintenance	Prior Year Maintenance	Total Expenditure
2013-14	\$212,610.45	\$0	\$212,610.45
2014-15	\$107,940.69	\$25,527.45	\$133,468.14
2015-16	\$68,689.53	\$38,487.54	\$107,177.07
2016-17	\$0	\$46,734.87	\$46,734.87
2017-18	\$0	\$46,734.87	\$46,734.87
Total	\$389,240.67	\$157,484.73	\$546,725.40

If the City were not to procure camera installation services from STS360 then Technology Services would have to issue bid notices for every camera installation and ultimately have to manage multiple contracts for support of our Sony cameras. This could lead to increased installation times and varying levels of support for departments based on the maintenance provider.

**CITY OF PLANO  
CSP RECAP  
CSP NO. 2014-139-C  
FOR CAMERA INSTALLATION SERVICES, SOFTWARE AND  
MAINTENANCE**

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**CSP opening Date/Time:** March 20, 2014 at 3:00 PM

**Number of Vendors Notified:** 3585

**Vendors Submitting "No Bids":** 1

**Number of Proposals Considered:** 5

American Surveillance Co. Inc.	\$282,162
Convergint Technologies	\$440,507
Entech Sales and Service	\$990,573
G4S Technology LLC	\$600,845
Sigma Surveillance d/b/a STS360	\$546,725

**Proposals Received - Not Considered:** 0

**Recommended Vendor(s):**

Sigma Surveillance d/b/a STS360	\$546,725
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*Dianna Wike*

April 21, 2014

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Dianna Wike, Contract Specialist

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DATE