



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		5/13/13		
Department:		Purchasing		
Department Head		Diane Palmer-Boeck		
Agenda Coordinator (include phone #): Earl Whitaker x7074				
CAPTION				
Bid No. 2013-208-B for the purchase of two (2) 3/4 Ton Chevrolet Suburbans from Caldwell Country Automotive in the amount of \$93,980, for Fleet Services, to be utilized by the Fire Department, and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2013-13	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	437,000	0	437,000
Encumbered/Expended Amount	0	0	0	0
This Item	0	-93,980	0	-93,980
BALANCE	0	343,020	0	343,020
FUND(s): EQUIPMENT REPLACEMENT FUND				
<p>COMMENTS: Funds are included in the FY 2012-13 Adopted Budget to purchase two (2) 3/4-Ton Chevrolet Suburbans for the scheduled replacement of unit #02400 and one new addition in Cost Center 552/Fire. Remaining balance will be used for other Fleet and Equipment purchases.</p> <p>STRATEGIC PLAN GOAL: Providing two (2) 3/4-Ton Chevrolet Suburbans for the City of Plano's Fire Department relates to the City's Goal of a Safe Large City and a Financially Strong City with Service Excellence.</p>				
SUMMARY OF ITEM				
Staff recommends the bid of Caldwell Country Automotive in the amount of \$93,980, be accepted as the lowest responsive, responsible bid, and conditioned upon timely execution of any necessary contract documents. This purchase is for the Fleet Services to be utilized by the Fire Department (2013-208-B).				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Award Memo, Bid Recap			NA	



MEMORANDUM

Date: April 23, 2013
To: Bruce D. Glasscock, City Manager
From: Reid Choate, Fleet Manager
Subject: Fire Department Squad Purchase Recommendation

It is the recommendation of Fleet Services to purchase two (2), ¾-Ton Chevrolet Suburbans, in the amount of \$93,980.00 from Caldwell Country Automotive, the lowest responsive, responsible bidder on City of Plano bid # 2013-208-B.

The use of the Suburbans is to assist in expanding the responses of the Fire Department by keeping the major response apparatus available for the more emergent calls. This will lower repair costs on the larger more expensive apparatus by utilizing the less expensive SUV to respond to the lower priority level calls. The SUV will decrease the fuel usage, and they will increase response time by allowing the major response vehicle to stay available in quarters.

The major benefits of the adding of the Suburbans to the Fire Rescues fleet are:

1. Lowering the amount of repairs to the larger more expensive vehicles.
2. Decrease the overall fuel usage by the department by utilizing smaller, lighter, more fuel efficient vehicles.
3. Increase the effectiveness of the Fire Department by a decrease in response times.

Unit 02400, Fire Apparatus was removed from service in 2010 and not replaced. Department contributions to the ERF for the replacement of this unit will fund the purchase of the two Suburbans.

Feel free to contact me if you have any questions at extension 4182.

CITY OF PLANO

BID NO. 2013-208-B

¾ Ton Sport Utility Vehicle 2WD W/Setina Push Bumper
BID RECAP

Bid opening Date/Time: April 19, 2013 @ 2:00 pm

Number of Vendors Notified: 1041

Vendors Submitting "No Bids": 0

Number of Bids Submitted: 1

Caldwell Country Automotive \$ 93,980.00

Recommended Vendor:

Caldwell Country Automotive \$ 93,980.00

This bid process was open and unrestrictive in terms of specifications provided to vendors. 1041 vendors were notified through Bid Sync of the bidding opportunity and 20 vendors viewed the solicitation. All manufacturers of sport utility vehicles were welcome to participate, yet only one decided to submit a bid.

Earl S. Whitaker

Earl S. Whitaker
Buyer Supervisor

April 20, 2013

Date