



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		May 26, 2015		
Department:		Parks & Recreation		
Department Head		Amy Fortenberry		
Agenda Coordinator (include phone #): Teresa Shelstad ext: 7539				
CAPTION				
To approve the purchase of fitness equipment for the Liberty, Oak Point, Tom Muehlenbeck, and Senior Recreation Centers from Comm Fit in the amount of \$63,799 and Marathon Fitness in the amount of \$155,780 through an existing contract/agreement with BuyBoard and authorizing the City Manager to execute all necessary documents. (BuyBoard Contract 413-12)				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	2014-2015	Prior Year (CIP Only)	Current Year	Future Years
		TOTALS		
Budget	0	219,579	0	219,579
Encumbered/Expended Amount	0	0	0	0
This Item	0	-219,579	0	-219,579
BALANCE	0	0	0	0
FUND(S): RECREATION EQUIPMENT REPLACEMENT FUND				
COMMENTS: Funds are available in the FY 2014-15 Recreation Equipment Replacement Fund for the purchase of fitness equipment that has reached the end of its useful life. STRATEGIC PLAN GOAL: Periodic replacement of fitness equipment at Plano recreation facilities relates to the City's Goals of Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
The City is authorized to purchase from a local cooperative organization pursuant to Chapter 271 Subchapter F of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items.				
List of Supporting Documents: Recommendation Memo			Other Departments, Boards, Commissions or Agencies	



Memorandum

Date: April 24, 2015

To: Diane Palmer-Boeck, Chief Purchasing Officer

From: Ron Smith, Recreation Superintendent

Subject: Recommendation to Purchase Fitness Equipment for Liberty, Oak Point, Tom Muehlenbeck and Senior Recreation Centers

The Recreation Department is in need of replacing several pieces of worn out fitness equipment at each of the recreation centers listed above. We have a high volume of usage of the equipment with more than 35,000 memberships sold annually. On any given day, a piece of equipment could conceivably be in use for 13 to 15 hours. Our membership sales and retention rates remain high due in large part to the availability of quality fitness equipment. If complaints are received, it is typically due to equipment that is in need of repair or replacement. Should we not be able to purchase this equipment, we are fairly confident we would see a significant drop in membership sales and a significant increase in General Fund subsidy.

This fitness equipment is highly technical with many moving parts. These parts can wear out quickly and the older the equipment, the more difficult it is to find replacement parts. In addition, if equipment is not replaced in a timely manner, the cost of servicing it can become greater over time than replacing it.

After shopping all the cooperative contracts, it was found that BuyBoard has the most competitive pricing for this equipment.

The funds for this purchase are available through the Department's Equipment Replacement Fund, 071-904-8416, which was set up in 2009 for the purpose of replacing fitness equipment on a consistent basis. This fund's revenue comes directly from a portion of each membership sold.

The Recreation Department recommends purchasing the equipment from Marathon Fitness (\$155,799.80) and Comm Fit (\$63,779.40) BuyBoard Contract 413-12 for a total amount of \$219,579.20. Please review and advise if we may proceed.