



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		May 27, 2014		
Department:		Public Works		
Department Head		Gerald Cosgrove		
Agenda Coordinator (include phone #): Lincoln Thompson x 7376				
CAPTION				
Bid No. 2014-220-B for the purchase of three (3) Chevrolet 1-Ton Utility Vans for Fleet Services to be utilized by the Facilities Maintenance Department from Caldwell Country Automotive (aka Baby Jack II Automotive LTD) in the amount of \$91,311, and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	2013-14	Prior Year (CIP Only)	Current Year	Future Years
		TOTALS		
Budget		0	105,000	0
Encumbered/Expended Amount		0	0	0
This Item		0	-91,311	0
BALANCE		0	13,689	0
FUND(S): EQUIPMENT REPLACEMENT FUND				
COMMENTS: Funds are available in the FY 2013-14 Adopted Budget to purchase three (3) Chevrolet 1-Ton Utility Vans for the scheduled replacements of units #00392, #01393 and #06392 in Cost Center #352/Facility Maintenance. Remaining balance will be used for other Fleet and Equipment purchases.				
STRATEGIC PLAN GOAL: Providing three (3) Chevrolet 1-Ton Utility Vans for Fleet Services relates to the City's Goal of a Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
Staff recommends the bid of Caldwell Country Automotive (aka Baby Jack II Automotive LTD) in the amount of \$91,311, be accepted as the lowest responsive, responsible bid, and conditioned upon timely execution of any necessary contract documents. This purchase is for the Fleet Services Department, to be utilized by the Facilities Maintenance Department. (Bid No. 2014-220-B)				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Award Memo				
Bid Recap				



Memorandum

Date: May 8, 2014
To: Bruce D. Glasscock, City Manager
From: Reid Choate, Fleet Manager
Subject: Facility Van Purchase Recommendation

Fleet Services has reviewed all bids received on City of Plano Bid #2014-220-B and recommends the purchase of three (3) Chevrolet 1-Ton Utility Vans from Caldwell Country Automotive (aka Baby Jack II Automotive LTD), the lowest responsive, responsible bidder, in the amount of \$91,311.00.

These vehicles are for the scheduled replacement of units 00392, 01393 and 06392 for Cost Center 352/Facility Maintenance, approved in the FY13-14 Equipment Replacement Fund. Due to the age and mileage, Fleet Services recommends these units be replaced. If these vehicles are not replaced we would see a higher cost in vehicle maintenance and it would limit the Department in their capacity to maintain the Cities Facilities.

Feel free to contact me if you have any questions at extension 4182.

CITY OF PLANO

BID NO. 2014-220-B
1-Ton Extended Length Cargo Van
BID RECAP

Bid opening Date/Time: May 7, 2014 @ 3:00 pm

Number of Vendors Notified: 765

Vendors Submitting "No Bids": 1

Number of Bids Submitted Non-Responsive: 0

Number of Bids Submitted: 2

Caldwell Country Automotive (aka Baby Jack II Automotive LTD)	\$91,311.00
Reliable Chevrolet	\$96,993.00

Recommended Vendor:

Caldwell Country Automotive (aka Baby Jack II Automotive LTD)	\$91,311.00
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Lincoln Thompson

Lincoln Thompson
Senior Buyer

May 13, 2014

Date