



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		5/28/13		
Department:		Purchasing		
Department Head		Diane Palmer-Boeck		
Agenda Coordinator (include phone #): <b>Earl Whitaker x 7074</b>				
<b>CAPTION</b>				
To approve the purchase of one (1) John Deere Excavator for Fleet Services, to be utilized by Compost Operations, from RDO Equipment Co., in the amount of \$301,375, through an existing contract/agreement with TASB/BuyBoard, and authorizing the City Manager to execute all necessary documents. (TASB/BuyBoard Contract No. 345-10)				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: <b>2012-13</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	0	350,000	0	<b>350,000</b>
Encumbered/Expended Amount	0	0	0	<b>0</b>
This Item	0	-301,375	0	<b>-301,375</b>
BALANCE	0	48,625	0	<b>48,625</b>
<b>FUND(S): EQUIPMENT REPLACEMENT FUND</b>				
<p><b>COMMENTS:</b> Funds are included in the FY 2012-13 Adopted Budget to purchase one (1) John Deere Excavator for the scheduled replacement of unit #01501 in Cost Center #714/Compost Operations. Remaining balance will be used for other Fleet and Equipment purchases.</p> <p><b>STRATEGIC PLAN GOAL:</b> Providing one (1) John Deere Excavator for the City of Plano's Compost Operations Department relates to the City's Goal of a Financially Strong City with Service Excellence.</p>				
<b>SUMMARY OF ITEM</b>				
<p>Staff recommends the purchase of one (1) John Deere Excavator for Fleet Services to be utilized by Compost Operations from RDO Equipment Co., in the amount of \$301,375 through an existing contract/agreement with TASB/BuyBoard. The City is authorized to purchase from a Local Cooperative Organization pursuant to Chapter 271 Subchapter F of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (TASB/Buyboard Contract No. 345-10 / City of Plano Internal Contract No. 2013-182-O)</p>				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Memo			N/A	

## **MEMORANDUM**

Date: May 8, 2013  
To: Bruce D. Glasscock, City Manager  
From: Reid Choate, Fleet Manager  
Subject: Excavator Purchase Recommendation

It is the recommendation of Fleet Services to purchase one (1) John Deere 350GLC Excavator from RDO Equipment Co., through the TASB/Buyboard contract # 345-10 in the amount of \$301,375.00.

In order to garner competition, Buy Board & HGAC cooperative quotes were solicited from three (3) vendors, (RDO Equipment Co., Holt Cat, and Kirby Smith). After evaluation, it was determined that RDO Equipment Co., provided the City with the most competitive pricing.

This excavator is for the scheduled replacement of unit 01501 in Cost Center 714/Compost Operations in the FY12-13 Equipment Replacement Fund.

Equipment replacement is analyzed based of age, hours, maintenance cost and re-sale value in determining the need for replacement. Based on these criteria, Fleet Services recommends the replacement of the above equipment. If this equipment is not replaced we will incur additional maintenance cost and salvage value will be greatly depreciated. In addition the user department will be limited in their ability to perform their duties due to additional down time of the older equipment.

Feel free to contact me if you have any questions at extension 4182.