



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		5/29/12		
Department:		Purchasing		
Department Head		Diane Palmer-Boeck		
Agenda Coordinator (include phone #): <b>Aimee Storm Ext. 7248</b>				
<b>CAPTION</b>				
CSP 2011-101-C for the purchase of a Mobile Digital Video Recording System for the Police Department to WatchGuard Video in the amount of \$999,940, and authorizing the City Manager to execute all necessary documents.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: <b>2011-12</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	0	1,000,000	0	<b>1,000,000</b>
Encumbered/Expended Amount	0	0	0	<b>0</b>
This Item	0	-999,940	0	<b>-999,940</b>
BALANCE	0	60	0	<b>60</b>
<b>FUND(s):     POLICE EQUIPMENT REPLACEMENT FUND</b>				
<p><b>COMMENTS:</b> Funds are available in the 2011-12 Police Equipment Replacement Budget for replacement of the Police Mobile Digital Video Recording units. The remaining funds will be used for other items related to the project.</p> <p><b>STRATEGIC PLAN GOAL:</b> The periodic replacement of video recording equipment used in Police vehicles relates to the City's Goals of Safe Large City and Financially Strong City with Service Excellence.</p>				
<b>SUMMARY OF ITEM</b>				
<p>The Plano Police Department Staff recommends the purchase of an In-Car Mobile Digital Video Recording System to WatchGuard Video in the amount of \$999,940. The total cost of the project will be \$1,465,508. The Police Department Equipment Replacement Fund will fund \$999,940, leaving \$340,568 to the Police Department Criminal Investigative Fund, and \$125,000 funded by the Technology Services Server &amp; Switch Replacement Funds.</p>				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Memo				
Recap				



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## MEMORANDUM

**DATE:** May 14, 2012  
**TO:** Gregory W. Rushin, Chief of Police  
**FROM:** Glenn Cavin, Administrative Lieutenant to the Chief  
**SUBJECT:** Recommendation of Award for Replacement of Mobile Video Recording Systems

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For many years, the Police Department has utilized mobile video recording systems in patrol vehicles to record citizen contacts. This equipment was originally implemented to ensure compliance with state racial profiling laws; however, it has become increasingly important for a number of reasons, including, but not limited to:

- Texas statutes requiring detailed documentation and annual reporting of all motor vehicle stops ([CCP Article 2.133](#));
- Collection of essential evidence during traffic enforcement contacts that result in citation or arrest.
- Documentation of events for internal use (complaint and/or crash investigation, after-action reviews, training, etc.), and to help ensure on-going compliance with departmental policies & procedures.

Throughout the years, the technology used for this purpose has changed significantly and will likely continue to do so. Equipment must be replaced as components wear and capabilities fail to meet new demands. Our current systems were purchased in the spring of 2007 with an expectation that they would be operational for a maximum of three to four years, and they have now been in use for approximately five years. In August 2010, a formal Request for Information was published to help us gain knowledge on current technology and develop a comprehensive set of minimum and desired specifications. In February 2011, the City issued a solicitation for Competitive Sealed Proposals (CSP's) and received eleven responses. Of those, two were found to be responsive and therefore considered for evaluation.

Due to the complexity of this technology and variety of stakeholders involved (Patrol Officers, Police Administrators, Evidence Technicians, County and City Prosecutors, Technology Services representatives, etc.); the CSP process took much longer than anticipated. We have, however, now made a final decision and believe the best available provider for this solution has been selected. After a complete evaluation, which involved thorough documentation reviews, site visits, customer reference checks, local testing of equipment, and multiple discussions with vendors and stakeholders; the committee recommends WatchGuard Video and their 4RE HD Wireless In-Car Video System. This vendor offered the lowest cost solution and their product was deemed to be the overall best value for the City. The total cost for all equipment provided by WatchGuard Video, including a four year extended warranty and installation in 150 cars, has been proposed at \$999,940.00. The cost for necessary servers, wireless access points, and related hardware, to be purchased and installed by the Technology Services Department, has been estimated at \$465,568.00, resulting in a total project cost of \$1,465,508.00. Funding sources for this project include the Police Department Equipment Replacement Fund, the Police Department Criminal Investigation Fund, and various Technology Services accounts that have been established for server hardware replacement and associated costs.

Mobile video recorders have become mission critical for use by Officers assigned to the Police Department's Patrol Services Division, and our aging systems no longer work as well as they had in the past. As a result, equipment failures have become much more common, time spent by personnel repairing equipment has increased, and recordings of both video and audio have been lost. Failure to replace this equipment in a timely manner will likely result in a significant hindrance of our ability to provide outstanding police services to the citizens of Plano.

**CITY OF PLANO**  
**CSP NO. 2011-101-C**  
**FOR An In-Car Mobile Digital Video Recording System**

**CSP RECAP**

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**CSP opening Date/Time:** April 12, 2011 @ 10AM

**Number of Vendors Notified:** 1644

**Vendors Submitting "No Bids":** 3

**Number of Proposals Considered:** 2

WatchGuard Video	\$999,940
General Dynamics Itronix Corporation	\$1,866,960

**Proposals Received - Not Considered:** 9

**Recommended Vendor(s):**

WatchGuard Video

*Aimee Storm*

May 11, 2012

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Aimee Storm, Buyer Supervisor