



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY		
<input type="checkbox"/> Consent	<input type="checkbox"/> Regular	<input type="checkbox"/> Statutory

Council Meeting Date:	June 10, 2013
Department:	Police Department
Department Head	Greg Rushin
Agenda Coordinator (include phone #): Teresa Shelstad ext: 7539	

CAPTION

Bid No.2013-206-C for a one (1) year contract with three (3) City optional renewals to purchase ammunition for the Police Department from Bailey's House of Guns, Inc. in an estimated annual amount of \$94,226 and authorizing the City Manager to execute all necessary documents.

FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE	<input checked="" type="checkbox"/> OPERATING EXPENSE	<input type="checkbox"/> REVENUE	<input type="checkbox"/> CIP	
FISCAL YEAR:	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
2012-13; 2013-14; 2014-15; 2015-16; 2016-17				
Budget	0	118,000	329,791	447,791
Encumbered/Expended Amount	0	0	0	0
This Item	0	-47,113	-329,791	-376,904
BALANCE	0	70,887	0	70,887

FUND(S): GENERAL FUND

COMMENTS: This item approves price quotes for lead free ammunition. The estimated FY 2012-13 expenditure for lead free ammunition to be purchased from this contract for the remainder of FY 2012-13 is \$47,113. Future expenditures will be made by the Police Department within the annual approved budget appropriations, at an estimated annual expenditure of \$94,226 for fiscal years 2013-14, 2014-15, and 2015-16, with an estimated \$47,113 for FY 2016-17. The remainder of FY 2012-13 funds will be used for other ammunition purchases.

STRATEGIC PLAN GOAL: Ammunition purchasing contracts relate to the City's Goal of Financially Strong City with Service Excellence.

SUMMARY OF ITEM

Police Department staff recommends the purchase of ammunition for the Police Department from Bailey's House of Guns, Inc. in the estimated annual amount of \$94,226. This will establish a one (1) year contract with three (3) City optional renewals.

List of Supporting Documents: Award Memo Bid Recap	Other Departments, Boards, Commissions or Agencies
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P.O. Box 860358
Plano, Texas 75086-0358
972-941-7000
Fax. No. 972-941-0099
<http://www.ci.plano.tx.us>

MEMORANDUM

DATE: May 22, 2013
TO: LaShon Ross, Deputy City Manager
FROM: Gregory W. Rushin, Chief of Police *grushin*
SUBJECT: 2013-206-C Ammunition Annual Contract

The Police Department provides ammunition for recruit and officer firearms training throughout the year. This firearms training includes annual weapons qualifications for officers' patrol rifles, SWAT officers' firearms training and qualifications, and several training courses throughout the year. There were no bids on the .223 ammunition in the previously approved consolidated ammunition contract (2012-286-C).

The Police Department Training Unit identified the need for up to 200,000 rounds of .223 Remington 55grn Lead Free ammunition anticipated annually and submitted this list to Purchasing to begin the process to develop specifications and seek bids from qualified vendors. Per the information obtained in BidSync, 634 vendors were notified of the above mentioned bid and 19 vendors viewed the bid. The City received one bid and it was under the budgeted amount. The estimated annual project expenditure was \$118,000. This ammunition is lead free for the safety of the officers. Lead free ammunition is not carried by all vendors and that is possibly the reason that only one bid was received.

The Police Department Training Unit evaluated the bids for 2013-206-C, the .223 Remington 55grn Lead Free Ammunition contract. The bid from the vendor was evaluated for its ability to meet the specifications and low bid requirements for the item listed in our specifications.

The Police Department wishes to purchase ammunition on an as-needed basis from the vendor with the lowest, responsive and responsible bid for each individual item.

The Police Department recommends awards for .223 Remington 55grn Lead Free Ammunition contract 2013-206-C (.223 Ammunition) as follows:

- Items 1 Bailey's House of Guns, Inc.

The total potential annual award for Bailey's House of Guns, Inc. is \$94,226.00. Because the quantity of ammunition is uncertain the entire award for this vendor may not be exhausted. The estimated project expenditure will be below the budgeted amount.

Without this contract, the Plano Police Department would not be able to purchase ammunition to complete required qualifications with patrol and SWAT rifles. Further, officers would not be able to complete necessary firearms training to maintain proficiency in these perishable skills and we will not be allowed to deploy these weapons for the protection of our citizens and officers.

Maintaining an operationally sufficient inventory of ammunition is of the utmost importance in our ability to maintain a safe environment for our community.

CITY OF PLANO

BID NO. 2013-206-C
.223 Remington 55grn Lead Free Ammunition

BID RECAP

Bid opening Date/Time: April 8, 2013 @ 3pm

Number of Vendors Notified: 634

Vendors Submitting "No Bids": 0

Bids Evaluated Non-Responsive to Specifications: 0

Number of Bids Submitted Responsive to Bid: 1

Recommended Vendor:

Baileys House of Guns

Bid Total:

\$94,226.00

Teresa Shelstad

Teresa Shelstad
Buyer I

May 13, 2013

Date