



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		6/10/13		
Department:		Public Works		
Department Head		Gerald Cosgrove		
Agenda Coordinator (include phone #): <b>Michael Parrish x7554</b>				
<b>CAPTION</b>				
Bid No. 2013-213-B for the purchase of one (1) emergency generator from Groves Electrical Service, Inc., in the amount of \$69,958, for Fleet Services and authorizing the City Manager to execute all necessary documents.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	<b>2012-13</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>
				<b>TOTALS</b>
Budget		0	88,000	0
Encumbered/Expended Amount		0	0	0
This Item		0	-69,958	0
BALANCE		0	18,042	0
<b>FUND(S):     EQUIPMENT REPLACEMENT FUND</b>				
<p><b>COMMENTS:</b> Funds are included in the FY 2012-13 Adopted Budget to purchase one (1) Emergency Generator to replace unit #00714 in Fleet Services. Remaining balance will be used for other Fleet and Equipment purchases.</p> <p><b>STRATEGIC PLAN GOAL:</b> Providing one (1) Emergency Generator for the City of Plano's Fleet Services Department relates to the City's Goal of a Financially Strong City with Service Excellence.</p>				
<b>SUMMARY OF ITEM</b>				
Staff recommends the bid of Groves Electrical Service, Inc., in the amount of \$69,958, be accepted as the lowest responsive, responsible bid, and conditioned upon timely execution of any necessary contract documents. This purchase is for the Fleet Services facility (2013-213-B).				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Award Memo, Bid Recap			N/A	

TO: Michael Parrish, Sr. Buyer

FROM: Richard Medlen,  
Facilities Maintenance Superintendent

DATE: May 22, 2013

SUBJECT: **Fleet Services Emergency Generator Replacement**

I have reviewed the bids received for the Fleet Services emergency generator replacement. I recommend award to the lowest responsible responsive bid submitted by Groves Electrical Service, Inc. for \$69,958. An additional bid was received from Dal-Ec Corporation for \$103,900.

There are several components of the existing generator system that are 20 years old and it has deteriorated such that its failure is expected and replacement parts are no longer available. Therefore, replacement is required.

The funding for this project is in the Equipment Replacement Fund.

Please contact me if you have any questions.

Thanks

/liw

Xc: Jim Razinha  
Tom Eldred  
Earl Whitaker  
Reid Choate  
Matt Yager  
Steve Healy

# CITY OF PLANO

## BID NO. 2013-213-B FLEET SERVICES BACKSTAND POWER UPGRADES BID RECAP

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**Bid opening Date/Time:** May 16, 2013 @ 1:00 PM

**Number of Vendors Notified:** 961

**Vendors Submitting "No Bids":** 0

**Number of Bids Submitted:** 2

**Total Bid:**

Groves Electrical Service, Inc.	\$69,958
Dal-ec Corporation	\$103,900

**Recommended Vendor:**

Groves Electrical Service, Inc.	\$69,958
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*Michael Parrish*

*May 21, 2013*

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Michael Parrish, Senior Buyer

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Date