



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		6/13/2016			
Department:		Human Resources			
Department Head		Shante' Akafia			
Agenda Coordinator (include phone #): <b>Sharron Mason - Ext. 7247</b>					
<b>CAPTION</b>					
RFP No. 2016-0234-C Wellness Portal for a one (1) year contract with three (3) City optional renewals to be utilized by Human Resources to Viverae, Inc., in the estimated annual amount of \$100,000, and authorizing the City Manager to execute all necessary documents.					
<b>FINANCIAL SUMMARY</b>					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	<b>FY 2016-17 thru FY 2019-20</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
	Budget	0	0	400,000	<b>400,000</b>
	Encumbered/Expended Amount	0	0	0	<b>0</b>
	This Item	0	0	-400,000	<b>-400,000</b>
	<b>BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND(S):    HEALTH CLAIMS FUND</b>					
<p><b>COMMENTS:</b> This item approves a contract to administer a Wellness Portal for employees, spouses, and retirees. The anticipated cost in FY 2016-17 is an estimated amount of \$100,000 and the total future annual estimated cost is \$400,000 if all renewal years are exercised. The term of the contract will be one (1) year with three (3) City optional one-year renewal periods. The funding for this contract will come through Employee and City of Plano contributions to the Health Claims Fund.</p> <p><b>STRATEGIC PLAN GOAL:</b> Executing a contract for a Wellness Portal relates to the City's goal of Financially Strong City with Service Excellence.</p>					
<b>SUMMARY OF ITEM</b>					
See recommendation memo					
List of Supporting Documents: Recommendation Memo and Recap			Other Departments, Boards, Commissions or Agencies		



# Memorandum

To: Kellie Boyer, Purchasing Manager  
From: Michelle Gifford, Wellness Coordinator  
Date: May 26, 2016  
Re: Award of Bid 2016-0234-C Wellness Portal RFP

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## ***2016-0234-C Wellness Portal RFP***

The Wellness Portal contract will encompass a comprehensive hub of wellness resources for employees, spouses and retirees that include incentive tracking and development, organization and individual challenges, device integration, targeted messaging, corresponding reporting and analytics as well as health coaching. The Evaluation Committee reviewed and evaluated thirteen (13) proposals in response to the Request for Proposal (RFP) for the Wellness Portal: Viverae, Inc., Wellvibe, LLC, Karelia, LLC, E4 Health, Inc., Compsych Corporation, ActiveHealth Management, Inc., Compass Professional Health Service, Baylor Scott & White, Virgin Pulse, US Wellness, Inc., Humana, Bravo Wellness, LLC, and Provant Health Solutions, LLC.

Evaluation was based on the following factors:

- Pricing – 40%
- Reporting – 25%
- System Capabilities – 25%
- References and Client Work/History – 10%

Final results showed Viverae, Inc., with the highest score without respect to pricing. The anticipated price to the City will be an estimated annual amount of \$100,000 to include a one-time set-up fee of \$3,750 and file transfer charges to receive claims information. The estimated eligible participation number is 3,200 (2,700 employees and retirees + 500 spouses). The fees are as follows, \$2.65 Per Employee per Month (PEPM), \$0.60 Per Spouse per Month (PSPM), Lifestyle coaching at \$2.40 PEPM and \$.15 PSPM. The estimated annual amount does not include lifestyle coaching in the first year of the contract and thus will be evaluated after year one to determine if the service will be utilized in upcoming years. The Evaluation Committee recommends the contract be awarded to Viverae, Inc., based upon the overall best value to the City.

Failure to award this contract will leave the City without a vendor that can administer a primary component of its wellness requirements.

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**CITY OF PLANO**

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**RFP No.: 2016-0234-C  
WELLNESS PORTAL RFP  
RFP RECAP**

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**RFP Opening Date/Time:** **Wednesday, March 16, 2016 @ 3:30 p.m. (CDT)**

**Number of Vendors Notified:** 1034

**Vendors Submitting "No Bids":** 80

**Number of Proposals Considered:**

Viverae, Inc.	\$145,248.00
Wellvibe, LLC	\$128,028.00
Karelia, LLC	\$157,670.24
E4 Health, Inc.	\$187,860.00
ComPsych Corporation	\$ 48,672.00
ActiveHealth Management, Inc.	\$102,211.20
Compass Professional Health Service	\$117,000.00
Baylor Scott & White	\$ 14,196.00
Virgin Pulse	\$117,936.00
US Wellness, Inc.	\$117,000.00
Humana	\$244,296.00
Bravo Wellness, LLC	\$132,912.00
Provant Health Solutions, LLC	\$148,356.00

**Recommended Vendor(s):**

Viverae, Inc. with its 3<sup>rd</sup> Best and Final Offer (BAFO) in the amount of \$89,460.00, which will cover an estimated 3200 participants. The City anticipates utilizing some additional services incurring incidental fees. In view of this, the City estimates an annual expense of \$100,000.

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I certify that the above includes all firms contacted to bid and that replies are exactly as stated.

*Sharron Mason*

*June 1, 2016*

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Sharron Mason  
Sr. Buyer

Date