



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		June 13, 2016			
Department:		Parks and Recreation			
Department Head		Amy Fortenberry			
Agenda Coordinator (include phone #): Leslie Hooker Ext. 7204					
CAPTION					
Bid No. 2016-0307-C for one (1) year contract with one (1) one-year City optional renewal for Athletic Playing Fields and Non-Playing Fields Sod Purchase/Installation at various City locations for the Parks and Recreation Department to C. Green Scaping, LP in the estimated annual amount of \$73,520 for the first year, and the subsequent renewal in the estimated annual amount of \$20,000, and authorizing the City Manager to execute all necessary documents.					
FINANCIAL SUMMARY					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	2015-16 thru 2017-18	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		0	697,965	20,000	717,965
Encumbered/Expended Amount		0	-121,708	0	-121,708
This Item		0	-73,520	-20,000	-93,520
BALANCE		0	502,737	0	502,737
FUND(S): GENERAL FUND					
<p>COMMENTS: Funding for Athletic Playing Fields and Non-Playing Fields Sod Purchase/Installation is included in the 2015-16 Sports Turf Maintenance Budget. The amount to be spent in 2015-16 is \$73,520 and will leave a current year balance of \$502,737 for other contractual expenses. An additional \$20,000 (\$10,000 in 2016-17 and \$10,000 in 2017-18) will be spent in future years and will occur within City Council approved appropriations.</p> <p>STRATEGIC PLAN GOAL: Purchasing Athletic Playing Fields & Non-Playing Fields Sod directly supports the City's goal of Great Neighborhoods - 1st Choice to Live.</p>					
SUMMARY OF ITEM					
See recommendation memo.					
List of Supporting Documents: Recommendation Memo Bid Recap			Other Departments, Boards, Commissions or Agencies		



Memorandum

Date: May 17, 2016

To: Leslie Hooker, Buyer I

From: Kevin Murray, Park Superintendent

Subject: Award Recommendation – Bid 2016-0307-C Athletic Playing Fields & Non-Playing Fields Sod Purchase/Installation

Based upon review of the submitted bids, the low bidder C. Green Scaping, LP, is recommended in the amount of \$73,519.80 in the first year and the subsequent renewal in the estimated annual amount of \$20,000. This purchase is for three types of sod to various athletic and non-athletic playing fields. Pricing was obtained for both delivery and installation by the contractor and/or delivery by the contractor for City staff installation for multiple facilities.

If the purchase is not made, shaded, sloped areas next to trails will not have any ground cover to hold the soil from washing onto adjoining trails. This is a dangerous and major liability issue. This purchase also covers large sod installations on wear areas on playing fields. Without the sod work, fields become unplayable and dangerous to use.

Cc: Pam Kirkland
Kellie Boyer
Diane Palmer-Boeck
Jeff Slate

CITY OF PLANO

BID NO. 2016-0307-C

Athletic Playing Fields and Non-Playing Fields Sod Purchase/Installation
BID RECAP

Bid opening Date/Time: May 10, 2016 @ 10 am

Number of Vendors Notified: 700

Vendors Submitting "No Bids": 0

Bids Evaluated Non-Responsive to Specifications: 0

Number of Bids Submitted Responsive to Bid: 2

C. Green Scaping, LP	\$73,519.80
Lillard Lawn and Landscaping	\$124,789.32

Recommended Vendors for award:

C. Green Scaping, LP	\$73,519.80
----------------------	-------------

Leslie Hooker

May 10, 2016

Leslie Hooker
Buyer I

Date