



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		6/24/2013		
Department:		Purchasing		
Department Head		Diane Palmer-Boeck		
Agenda Coordinator (include phone #): Perry Neeley, Ext. 7376				
CAPTION				
Bid No. 2013-161-B for the purchase of Steel Signal Pole Assemblies to be utilized by Traffic Signals Department to Sanpec, Inc. in the amount of \$57,520 and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2012-13	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	1,200,007	0	1,200,007
Encumbered/Expended Amount	0	-653,697	0	-653,697
This Item	0	-57,520	0	-57,520
BALANCE	0	488,790	0	488,790
FUND(S): WAREHOUSE				
<p>COMMENTS: Funds are included in the FY 2012-13 Adopted Budget to purchase a Signal Pole Assembly for item stock to support Public Works Signal Department Operations. Remaining balance will be used for other Inventory purchases.</p> <p>STRATEGIC PLAN GOAL: Providing a Signal Pole Assembly for Warehouse Inventory to Support Public Works Signal Department relates to the City's Goal of a Safe Large City and a Financially Strong City with Service Excellence.</p>				
SUMMARY OF ITEM				
Staff recommends the bid of Sanpec, Inc. in the amount of \$57,520, be accepted as the lowest responsive, responsible bid, and conditioned upon timely execution of any necessary contract documents. This purchase is for the Warehouse to be utilized by the Traffic Signals Department (2013-161-B).				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Award Memo				
Bid Recap				



MEMORANDUM

DATE: May 29, 2013
TO: Perry Neeley, Purchasing Buyer
FROM: Josh Mathewes, Inventory Control/Asset Disposal Supervisor
SUBJECT: Award of Bid #2013-161-B Steel Signal Pole Assembly

It is the recommendation from Inventory Control & Asset Disposal (ICAD) Department based on inventory requirements and the Traffic Signals department based on specifications to award the bid to Sanpec, Inc. in the amount of \$57,520.00.

Failure to award this bid could result in extended lead times, higher production costs and the inability to provide inventory in an emergency and/or upgrade situation.

The specifics of this bid are on file with the Purchasing Division.

Josh Mathewes
Inventory Control/Asset Disposal
Supervisor

CITY OF PLANO
BID NO. 2013-161-B
STEEL SIGNAL POLE ASSEMBLY
BID RECAP

Bid opening Date/Time: May 17, 2013 at 2:00 PM CDT

Number of Vendors Notified: 8,695

Vendors Submitting "No Bids": 1

Number of Partial Bids Submitted: 0

Number of Bids Submitted: 3

Sanpec, Inc.	\$57,520.00
Structural & Steel Products, Inc.	\$69,900.00
Bridgewell Resources, LLC	\$81,780.00

Recommended Vendor:

Sanpec, Inc.

Total Amount: \$57,520.00

Perry Neeley

Buyer

June 3, 2013

Date