



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		6/24/2013			
Department:		Purchasing			
Department Head		Diane Palmer-Boeck			
Agenda Coordinator (include phone #): Perry Neeley, Ext. 7376					
CAPTION					
Bid No. 2013-229-C for an annual contract with three (3) City optional renewals for Water Line Repair Parts for the Inventory Control and Asset Disposal (ICAD) Department, to be utilized by the Public Works Department, to Fortiline, Inc. in the estimated annual amount of \$105,831, and authorizing the City Manager to execute all necessary documents.					
FINANCIAL SUMMARY					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	2012-13 thru 2015-16	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		0	2,109,145	317,493	2,426,638
Encumbered/Expended Amount		0	-1,388,990	0	-1,388,990
This Item		0	-40,000	-317,493	-357,493
BALANCE		0	680,155	0	680,155
FUND(S): WAREHOUSE					
<p>COMMENTS: This item approves price quotes. Expenditures will be made in the Inventory Stock Department based on need within the approved budget appropriations for each year of the contract. The estimated annual amount to be spent in FY 2012-13 is \$40,000. The estimated future annual amount is \$317,493, which will be made within approved budget appropriations. Remaining balance will be used for other Inventory purchases.</p> <p>STRATEGIC PLAN GOAL: Providing Water Line Repair Parts for Warehouse Inventory relates to the City's Goal of a Financially Strong City with Service Excellence.</p>					
SUMMARY OF ITEM					
The Inventory Control and Asset Disposal (ICAD) Department and Public Works Department recommend award of the 2013-229-C Water Line Repair Parts bid to Fortiline, Inc. for an annual contract with three (3) City optional renewals, in the estimated annual amount of \$105,831.					
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies		
Recommendation Memo					
Bid Recap					



MEMORANDUM

DATE: June 11, 2013
TO: Perry Neeley, Purchasing Buyer
FROM: Josh Mathewes, Inventory Control/Asset Disposal Supervisor
SUBJECT: Award of Bid No. 2013-229-C Water Line Repair Parts

It is the recommendation from the Inventory Control and Asset Disposal (ICAD) department, based on inventory requirements, and specifications of the Utility Operations department of Public Works, to award Bid No. 2013-229-C to the sole responsive, responsible bidder, Fortiline, Inc. in the estimated annual amount of \$105,831.05.

The recommendation is to award all line items to Fortiline, Inc. with the exception of line item number 12, which did not meet specifications.

Prior to soliciting the current bid, we attempted to acquire bids for Water Line Repair Parts two times. The first attempt to establish a contract and obtain pricing was Bid No. 2013-99-C Fire Hydrant and Water Line Repair Parts. HD Supply Waterworks, LTD and Ferguson Enterprises, Inc. submitted bids; however, both vendors were deemed non-responsive after taking extensive exception to several items in our General Terms and Conditions. It was then decided to remove the fire hydrant parts portion of the bid and only rebid the water line repair parts. For the procurement of fire hydrant parts it was decided that we would participate in a Cooperative Purchasing Agreement with the City of Fort Worth to utilize their established contract (12-0063). Our second attempt to obtain pricing for the water line repair parts through Bid No. 2013-204-C resulted in no bids being received.

Additional sourcing was completed outside the City of Plano's normal bid process to help garner more competition. There were no restrictions in the specifications that limited bidders from submitting bids.

Failure to award this bid could result in extended lead times, higher procurement costs and the inability to provide inventory in an emergency and or upgrade situation.

The specifics of this bid are on file with the Purchasing Division.

Josh Mathewes
Inventory Control/Asset Disposal
Supervisor

CITY OF PLANO
BID NO. 2013-229-C
WATER LINE REPAIR PARTS
BID RECAP

Bid opening Date/Time: May 6, 2013 at 10:00 AM CDT

Number of Vendors Notified: 4,100

Vendors Submitting "No Bids": 0

Number of Partial Bids Submitted: 0

Number of Bids Submitted: 1

Fortiline, Inc.

\$105,831.05

Recommended Vendor:

Fortiline, Inc.

Total Estimated Annual Amount: \$105,831.05

Perry Neeley

June 11, 2013

Buyer

Date