



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		July 22, 2013		
Department:		Parks & Recreation		
Department Head		Amy Fortenberry		
Agenda Coordinator (include phone #): <b>Teresa Shelstad (7539)</b>				
<b>CAPTION</b>				
To approve the purchase of fitness equipment for the Carpenter Park, Liberty, Oak Point, and Tom Muehlenbeck Recreation Centers from Fitco Fitness in the amount of \$315,331 through an existing contract/agreement with BuyBoard and authorizing the City Manager to execute all necessary documents. (BuyBoard Contract 413-12)				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: <b>2012-13</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	0	504,298	0	<b>504,298</b>
Encumbered/Expended Amount	0	-9,844	0	<b>-9,844</b>
This Item	0	-315,331	0	<b>-315,331</b>
BALANCE	0	179,123	0	<b>179,123</b>
<b>FUND(S):    RECREATION EQUIPMENT REPLACEMENT FUND (071.904)</b>				
<b>COMMENTS:</b> Funds are included in the FY 2012-13 adopted budget for the replacement purchase of fitness equipment that has reached the end of its useful life. Remaining funds will be used for other equipment purchases.				
<b>STRATEGIC PLAN GOAL:</b> Periodic replacement of fitness equipment at Plano recreation facilities relates to the City's Goals of Financially Strong City with Service Excellence.				
<b>SUMMARY OF ITEM</b>				
Parks & Recreation staff recommends the purchase of fitness equipment for the Carpenter Park, Liberty, Oak Point, and Tom Muehlenbeck Recreation Centers from Fitco Fitness in the amount of \$315,331 through an existing contract/agreement with BuyBoard # 413-12. The City is authorized to purchase from a Local Cooperative Organization pursuant to Chapter 271 Subchapter F of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items.				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Memo				

# Memo

To: Diane Palmer-Boeck, Chief Purchasing Officer

From: Susie Hergenrader, Recreation Superintendent

Date: 6/28/13

Re: Recommendation to Purchase Fitness Equipment for Carpenter Park, Liberty, Oak Point, and Tom Muehlenbeck Recreation Centers

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The Recreation Department is in need of replacing several pieces of worn out fitness equipment at each of the recreation centers listed above. We have a high volume of usage of the equipment with more than 35,000 memberships sold annually. On any given day, a piece of equipment could conceivably be in use for 13 to 15 hours. Our membership sales and retention rates remain high due in large part to the availability of quality fitness equipment on any given day. If complaints are received, it is typically due to equipment that is in need of repair or replacement. Should we not be able to purchase this equipment, we are fairly confident we would see a significant drop in membership sales and a significant increase in General Fund subsidy.

This fitness equipment is highly technical with many moving parts. These parts can wear out quickly and the older the equipment, the more difficult it is to find replacement parts. In addition, if equipment is not replaced in a timely manner, the cost of servicing it can become greater over time than replacing it.

In order to ensure the equipment is consistent with other existing pieces, Precor equipment is needed. After shopping all the cooperative contracts, it was found that BuyBoard is the only cooperative that has Precor equipment.

The funds for this purchase are available through the Department's Equipment Replacement Fund, 071-904-8416, which was set up in 2009 for the purpose of replacing fitness equipment on a consistent basis. This fund's revenue comes directly from a portion of each membership sold.

The Recreation Department recommends purchasing the Precor equipment from Fitco Fitness through Fitco BuyBoard contract number 413-12 for a total amount of \$315,331. Please review and advise if we may proceed.