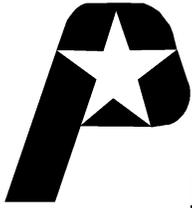




**CITY OF PLANO  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		July 23, 2012			
Department:		Puchasing			
Department Head		Diane Palmer-Boeck			
Agenda Coordinator (include phone #): <b>Nancy Corwin x7137</b>					
<b>CAPTION</b>					
CSP No. 2012-194-C for one (1) year annual contract with three (3) City optional renewals for street sweeping services estimated in the amount of \$108,047 to Sweeping Services of Texas – Operating, LP, and authorizing the City Manager to execute all necessary documents.					
<b>FINANCIAL SUMMARY</b>					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	<b>2011-12, 2012-13, 2013-14, 2014-15</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget		0	90,000	320,701	<b>410,701</b>
Encumbered/Expended Amount		0	-62,953	0	<b>-62,953</b>
This Item		0	-17,734	-320,701	<b>-338,435</b>
BALANCE		0	9,313	0	<b>9,313</b>
<b>FUND(s):    MUNICIPAL DRAINAGE FUND</b>					
<p><b>COMMENTS:</b> This item approves price quotes. Expenditures will be made in the Municipal Drainage Operations cost center within the approved appropriations for each year of the contract. The estimated amount to be spent in FY 2011-12 is \$17,734. The estimated future amount is \$320,701, (\$108,047 in FY 2012-13, \$108,047 in FY 2013-14, and \$104,607 in FY 2014-15) and will be based on need within budget appropriations. Funding for the street sweeping agreement is included in the approved FY 2011-12 Operating Budget.</p> <p><b>STRATEGIC PLAN GOAL:</b> Street Sweeping relates to the to the City's Goal of Financially Strong City with Service Excellence.</p>					
<b>SUMMARY OF ITEM</b>					
Staff recommends the Competitive Sealed Proposal of Sweeping Services of Texas – Operating, LP estimated in the amount of \$108,047, be accepted as the best value conditioned on the timely execution of necessary contract documents for street sweeping services.					
List of Supporting Documents: Recommendation Memo dated July 12, 2012, CSP Recap			Other Departments, Boards, Commissions or Agencies N/A		



*P.O. Box 860358  
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972-769-4140  
Fax No. 972-769-4172*



## **MEMORANDUM**

**DATE:** July 12, 2012

**TO:** Nancy Corwin, Sr. Buyer  
Purchasing Division

**FROM:** Billy Clay, Public Works Superintendent  
Streets/Drainage

**SUBJECT: Street Sweeping Services Recommendation  
(CSP No. 2012-194-C)**

The Public Works Street Sweeping Services Committee consisted of Billy Clay and Josh Schultz. The process began in May 2012 with reviewing and revising specifications for the street sweeping services. The CSP went out in mid-June and was reviewed in June. The City received 3 responses. The estimated expenditure for this project is \$96,030.56.

The evaluation committee recommends the lowest best and final offer received from Sweeping Services of Texas in the amount of \$108,047.00. The contract will be awarded for a term of one (1) year with three (3) City optional renewals.

The funding for this project is coming from the Municipal Drainage Fund (47-471).

Should this contract not be awarded the citizens may complain about the buildup of street trash along curbs and general reduction of cleanliness of the streets and the City will be in violation as it is a requirement of the City's Storm Water Permit.

Please let me know if you have questions regarding our recommendation.

xc: David Falls, Public Works Operations Manager

**CITY OF PLANO**  
**CSP NO. 2012-194-C**  
**FOR STREET SWEEPING SERVICES**

**CSP RECAP**

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**CSP opening Date/Time:** June 15, 2012 @ 3:00 PM

**Number of Vendors Notified:** 720

**Vendors Submitting "No Bids":** 0

**Number of Proposals Considered:** 3

Sweeping Services of Texas – Operating, LP	\$108,047.
Flagship Inc.	\$112,125.
Mister Sweeper	\$130,230.

**Proposals Received - Not Considered:** 0

**Recommended Vendor(s):**

Sweeping Services of Texas – Operating, LP

*Nancy Corwin*

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July 13, 2012

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