



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		July 27, 2015			
Department:		Purchasing			
Department Head		Diane Palmer-Boeck			
Agenda Coordinator (include phone #): Teresa Shelstad ext:7539					
CAPTION					
Bid No. 2015-316-B for a one (1) year contract for the purchase of Manhole Rings and Covers for Inventory Control & Asset Disposal (ICAD) to Texas Water Products, Inc., in the estimated annual amount of \$161,250, and authorizing the City Manager to execute all necessary documents.					
FINANCIAL SUMMARY					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	2014-15 thru 2015-16	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		0	1,138,543	80,625	1,219,168
Encumbered/Expended Amount		0	-825,957	0	-825,957
This Item		0	-80,625	-80,625	-161,250
BALANCE		0	231,961	0	231,961
FUND(s): WAREHOUSE					
<p>COMMENTS: This item approves price quotes. Expenditures will be made in the Inventory Stock Department based on need within the approved budget appropriations for each year of the contract. The estimated amount to be spent in FY 2014-15 is \$80,625. The estimated future amount is \$80,625, which will be made within approved budget appropriations. Remaining balance will be used for other Inventory purchases.</p> <p>STRATEGIC PLAN GOAL: Providing Manhole Rings and Lids for Warehouse Inventory relates to the City's Goal of a Financially Strong City with Service Excellence.</p>					
SUMMARY OF ITEM					
See attached recommendation memo.					
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies		
Recommendation Memo					
Bid Recap					



Memorandum

Date: July 6, 2015
To: Teresa Shelstad, Purchasing Buyer
From: Josh Mathewes, Inventory Control /Asset Disposal Supervisor
Subject: Recommendation of Award of Bid #2015-316-B Manhole Rings and Covers

It is the recommendation from Inventory Control/ Asset Disposal (ICAD) and Public Works Utility Operations Department to award Bid #2015-316-B for Manhole Rings and Covers to Texas Water Products, Inc.

Texas Water Products, Inc. provided the lowest bid that met specifications.

Total estimated expenditure for this contract is \$161,250.

Failure to award this bid could result in extended lead times, higher procurement costs and the inability to provide inventory in an emergency or maintenance situation.

The specifics of this bid are on file with the Purchasing Division.

Josh Mathewes
Inventory Control/Asset Disposal
Supervisor

CITY OF PLANO

**BID NO. 2015-316-B
Manhole Rings and Covers**

BID RECAP

Bid opening Date/Time: June 26, 2015 @ 3:00pm

Number of Vendors Notified: 1387

Vendors Submitting "No Bids": 0

Bids Evaluated Non-Responsive to Specifications: 0

Number of Bids Submitted Responsive to Bid: 3

Texas Water Products, Inc. \$161,250.00

Fortiline \$162,000.00

Ferguson \$164,000.00

Recommended Vendors:

Texas Water Products, Inc. \$161,250.00

Teresa Shelstad

July 7, 2015

Teresa Shelstad
Buyer I

Date