



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		7/27/2015			
Department:		Technology Services			
Department Head		David Stephens			
Agenda Coordinator (include phone #): Dianna Wike x7549					
CAPTION					
To approve the purchase of Adobe software products for multiple departments in the estimated annual amount of \$39,945 for a three year period for a total estimated amount of \$119,835 from CDW Government, LLC through an existing State of Texas Department of Information Services contract and authorizing the City Manager to execute all necessary documents. (DIR-SDD-2504)					
FINANCIAL SUMMARY					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	2014-15, 2015-16, 2016-17	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		0	3,304,208	79,890	3,384,098
Encumbered/Expended Amount		0	-3,001,741	0	-3,001,741
This Item		0	-39,945	-79,890	-119,835
BALANCE		0	262,522	0	262,522
FUND(S): TECHNOLOGY SERVICES FUND					
COMMENTS: Funds are available in the 2014-15 Technology Services budget and are anticipated in future year budgets for this item. Entering into an enterprise agreement for Adobe software licensing, in the total amount of \$119,835 over three years, will leave a current year balance of \$262,522 available for agreements with other software vendors. Future year expenditures will occur within City Council approved appropriations.					
STRATEGIC PLAN GOAL: Obtaining an agreement for the City of Plano to utilize Adobe software for core business functions relates to the City's goal of a Financially Strong City with Service Excellence.					
SUMMARY OF ITEM					
The City is authorized to purchase from the State Contract list pursuant to Chapter 271 Subchapter D of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (DIR-SDD-2504)					
Per the recommendation memorandum.					
List of Supporting Documents: Recommendation Memorandum			Other Departments, Boards, Commissions or Agencies		



Memorandum

Date: June 30, 2015
To: Diane Palmer-Boeck, Chief Purchasing Officer
From: David Stephens, Chief Information Officer
Subject: Enterprise Agreement for Adobe software products

Technology Services recommends entering into an enterprise agreement for Adobe software licensing. This enterprise agreement would allow the City of Plano to maintain compliance with software versions and licensing terms for all the Adobe software products used by the City of Plano staff. The ability to have a centralized repository for all Adobe licensing is strongly recommended.

Adobe uses a reseller/channel partner approach to provide their enterprise agreements. Under the State of Texas Department of Information Resources contracts, there are several vendors authorized to resell these licensing services. Technology Services contacted them and selected CDW Government, LLC, as the lowest cost provider for the Adobe software licensing under their DIR-SDD-2504 contract.

By consolidating all the Adobe software licensing and support into one contract, the City of Plano will receive lower licensing and support costs. Adobe is migrating towards a subscription-based model for user licensing and this enterprise agreement will facilitate moving software between users in the City and provide uniform support expectations. By incorporating the user based licensing into the EA, Plano will be able to re-allocate licenses as necessary when employees change positions or do not need specific software.

The cost for the Adobe software enterprise agreement is \$39,945 in year one and is estimated at the same rate for years two and three. The only change would be if additional licenses were purchased in years two and three, then that support cost would increase accordingly. The estimated three-year total for the Adobe software enterprise agreement is \$119,835.

This enterprise agreement would provide software support for almost 350 licenses of Adobe Standard and Professional, Adobe Photoshop, Adobe Design and Adobe Creative Cloud and Design-Web Premium. Every department throughout the City uses these products and the Libraries provide the Adobe Creative Cloud products to their patrons.

If Technology Services were not able to provide this enterprise agreement, the City would have to pay for additional licenses when looking to upgrade the current versions of software. The support provided by Adobe would be charged at a higher rate for an as-used basis or it could be significantly higher if purchased separately.