



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		07/27/15		
Department:		Engineering		
Department Head		Jack Carr		
Agenda Coordinator (include phone #): Michael Parrish x7554				
CAPTION				
To approve the purchase of Audio Visual Equipment for the Oak Point Park Nature and Retreat Center in the amount of \$104,059 from Videotex Systems, Inc., through an existing contract and authorizing the City Manager to execute all necessary documents (BuyBoard Contract No. 482-15).				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR:	2014-15	Prior Year (CIP Only)	Current Year	Future Years
				TOTALS
Budget		1,057,296	3,156,910	0
Encumbered/Expended Amount		-1,057,296	-1,796,151	0
This Item		0	-104,059	0
BALANCE		0	1,256,700	0
FUND(S): PARK IMPROVEMENTS CIP				
<p>COMMENTS: Funding for this item is available in the 2014-15 Park Improvements CIP. Audio Visual equipment for the Oak Point Park Nature and Retreat Center, in the amount of \$104,059, will leave a current year balance of \$1,256,700 available for future expenditures related to the development of Oak Point Park and Nature Preserve.</p> <p>STRATEGIC PLAN GOAL: Obtaining audio visual equipment to outfit the new Nature and Retreat Center facility relates to the City's goal of Great Neighborhoods - 1st Choice to Live.</p>				
SUMMARY OF ITEM				
Per Recommendation Memo.				
<p>The City is authorized to purchase from a cooperative purchasing program with another local government or a local cooperative organization pursuant to Chapter 271 Subchapter F of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (BuyBoard Contract No. 482-15, City of Plano Contract No. 2015-361-O).</p>				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Recommendation Memo, Bid Recap				



Memorandum

Date: July 9, 2015
To: Michael Parrish, Sr. Buyer
From: Paul Kunze, Senior Facilities Construction Coordinator
Subject: Audio Visual Equipment for Oak Point Park Nature & Retreat Center

I have reviewed the proposals for the design and installation of the Audio Visual Equipment for the Oak Point Park Nature and Retreat Center. Proposals were received from four different Cooperative Purchasing Vendors from Buyboard. I recommend award to the apparent, lowest, responsive, responsible, proposal provided by Videotex Systems, Inc., for \$104,058.52. Additional proposals were received from Schoolhouse Audio Visual, for \$109,388.10, Summit Integration Systems, for \$128,487.25, and Ford AV, for \$134,884.00.

This equipment is needed to support the business function of the new facility at Oak Point Park Nature and Retreat Center.

The funding for the project is budgeted for in the 2009 Oak Point Park Development Account # 32 22262.

Please contact me if you have any questions.

A handwritten signature in blue ink, appearing to read "P.V. Kunze III".

Paul V Kunze III
Senior Facilities Construction Coordinator

cc: Jim Razinha
Matt Yager
Robin Reeves
Richard Medlen

CITY OF PLANO

BID NO. 2015-361-O AUDIO VISUAL EQUIPMENT FOR OAK POINT NATURE & RETREAT CENTER BID RECAP

<u>Bid Opening Date/Time:</u>	N/A
<u>Number of Vendors Notified:</u>	4
<u>Vendors Submitting "No Bids":</u>	0
<u>Number of Non-Responsive Bids:</u>	0
<u>Number of Responsive Bids Submitted:</u>	4
Videotex Systems, Inc.	\$104,058.52
Schoolhouse Audio Visual	\$109,388.10
Summit Integration Systems	\$128,487.25
Ford Audio-Video	\$134,884.00

Recommended Vendor:

Videotex Systems, Inc.	\$104,058.52
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Michael Parrish

July 16, 2015

Michael Parrish, Senior Buyer

Date