



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		7/28/14		
Department:		Engineering		
Department Head		Jack Carr		
Agenda Coordinator (include phone #): <b>Michael Parrish x7554</b>				
<b>CAPTION</b>				
Bid No. 2014-204-B for the Parkway Operations Building Roof Replacement and Exterior Weatherproofing from Roof Management Services, Inc., in the amount of \$397,871, and authorizing the City Manager to execute all necessary documents.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR: <b>2013-14</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	23,234	820,000	0	<b>843,234</b>
Encumbered/Expended Amount	-23,234	-97,675	0	<b>-120,909</b>
This Item	0	-397,871	0	<b>-397,871</b>
BALANCE	0	324,454	0	<b>324,454</b>
<b>FUND(S):     CAPITAL RESERVE FUND</b>				
<p><b>COMMENTS:</b> Funds are included in the FY 2013-14 Capital Reserve Fund. This item, in the amount of \$397,871 will leave a balance of \$324,454 for other projects related to the maintenance and repair of the Parkway Operations Building.</p> <p>STRATEGIC PLAN GOAL: Repairing and replacing building components that are near the end of their useful life relates to the City's Goal of Financially Strong City with Service Excellence.</p>				
<b>SUMMARY OF ITEM</b>				
<p>Staff recommends the bid of Roof Management Services, Inc., in the amount of \$397,871, be accepted as the lowest, responsive, responsible bid, and conditioned upon timely execution of any necessary contract documents. This purchase is for the Parkway Operations (2014-204-B).</p>				
List of Supporting Documents: Award Memo, Bid Recap			Other Departments, Boards, Commissions or Agencies	



# Memorandum

**Date:** July 7, 2014  
**To:** Michael Parrish, Sr. Buyer  
**From:** Richard Medlen, Facilities Maintenance Superintendent  
**Subject:** Parkway Operations Bldg Roof Replacement & Exterior Weatherproofing – Bid #2014-204-B

I have reviewed the bids submitted for the Parkway Operations Building Roof Replacement and Exterior Weatherproofing. I am recommending award to the apparent overall lowest, responsive, responsible bidder which is Roof Management Services, Inc., in the amount of \$397,871. Additional bids were received from Paragon Roofing, Inc., for \$410,600, Heritage One Roofing, Inc., for \$424,000, CS Advantage USAA, Inc., for \$431,000, J. Reynolds & Co. Inc., for \$437,179, Anchor Roofing Systems, for \$454,255, Supreme Systems, Inc., for \$485,000, KPost Company for \$501,970 and Chamberlin Dallas, LLC for \$513,500.

The current roofing system is 20 years old and has deteriorated such that replacement is required to prevent damage to the interior contents from probable future roof leaks.

The funding for the project is in the Capital Reserve Account #54484.

Please contact me if you have any questions.

Thanks

/liw

Xc: Jim Razinha  
Todd Luxem  
Paul Kunze  
Matt Yager  
Gerald Cosgrove

# CITY OF PLANO

## BID NO. 2014-204-B PARKWAY OPERATIONS BLDG ROOF REPLACEMENT AND EXTERIOR WEATHERPROOFING BID RECAP

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**Bid Opening Date/Time:** June 24, 2014 @ 1:00 PM

**Number of Vendors Notified:** 2026

**Vendors Submitting "No Bids":** 1

**Number of Non-Responsive Bids:** 0

**Number of Responsive Bids Submitted:** 9

Roof Management Services, Inc.	\$397,871
Paragon Roofing, Inc.	\$410,600
Heritage One Roofing, Inc.	\$424,000
CS Advantage USAA, Inc.	\$431,000
J. Reynolds & Co. Inc.	\$437,179
Anchor Roofing Systems	\$454,255
Supreme Systems, Inc.	\$485,000
KPost Company	\$501,970
Chamberlin Dallas, LLC	\$513,500

**Recommended Vendor:**

Roof Management Services, Inc. \$397,871

*Michael Parrish*

*June 26, 2014*

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Michael Parrish, Senior Buyer

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Date