



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		08/09/2010		
Department:		Purchasing		
Department Head		Mike Ryan		
Agenda Coordinator (include phone #): Bev Rogers ext. 7376				
CAPTION				
Bid No. 2010-166-C for a one (1) year contract with three (3) optional one year renewals for the purchase of Outdoor Litter and Restroom Service for the Parks and Recreation department to Northstar Facility Services in the amount of \$95,336.00 and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 09/10	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	1,087,159	0	1,087,159
Encumbered/Expended Amount	0	-645,729	0	-645,729
This Item	0	-95,336	0	-95,336
BALANCE	0	346,094	0	346,094
FUND(S): GENERAL FUND				
COMMENTS: Funds are available in the FY 2009-10 adopted budget to provide Outdoor Litter and Restroom Services at City of Plano Parks . The remaining balance of funds will be used for other contractual expenditures. STRATEGIC PLAN GOAL: Providing litter removal and clean restrooms at Plano Parks relates to the City's Goal of "Great Neighborhoods - 1st Choice to Live"				
SUMMARY OF ITEM				
The Parks and Recreation staff recommends the purchase of Outdoor Litter and Restroom Service from Northstar Facility Services in the estimated annual amount of \$95,336.00.				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Memorandum Bid Recap				

MEMO

TO: PURCHASING DEPARTMENT, BEV ROGERS
FROM: MATTHEW SIMMONS, PARKS FIELD SERVICES SUPERVISOR
DATE: 7/28/2010
RE: **AWARD RECOMMENDATION 2010-166-C Outdoor Litter and Restroom Service**

It is the recommendation of Parks and Recreation Department to award **2010-166-C for Outdoor Litter and Restroom Service** to *Northstar Facility Service*. Northstar has a good working relationship with the City of Plano based on their previous performance on other city contracts. Plano Park's believes that Northstar is capable of meeting the requirements of the aforementioned maintenance contract. As stated in the bid documentation, this contract is to be awarded to the lowest responsive, responsible bidder.

As shown in the bid re-cap, Northstar is the lowest responsive, responsible bidder. This contract includes litter and restroom service for 10 high use parks and athletic facilities.

Total annual amount awarded for this contract is \$95,336.

Please review and begin the necessary steps for award of this contract.

Attachments:
Vendor Bid Recap



CITY OF PLANO

BID NO. 2010-166-C OUTDOOR LITTER AND RESTROOM SERVICE BID RECAP

Bid opening Date/Time: July 13, 2010 @ 3:00PM

Number of Vendors Notified: 557

Vendors Submitting "No Bids": 0

Vendors Submitting "Partial Bids": 0

Number of Bids Submitted: 5

Bidder(s):

Northstar Facility Services	\$ 95,336.00
A & B Services	\$ 96,625.60
D & A Building Services	\$103,909.20
Varsity Contractors, Inc.	\$137,394.39
HWC System	\$296,511.58

Vendors Evaluated Non-Responsive to Specification: 0

Recommended Vendor(s):

Northstar Facility Services

Bev Rogers
Bev Rogers, Buyer

July 13, 2010
Date