



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		8/13/12		
Department:		Purchasing		
Department Head		Diane Palmer-Boeck		
Agenda Coordinator (include phone #): Earl Whitaker x7074				
CAPTION				
Bid No. 2012-244-B for the purchase of four (4) Trucks from Sam Pack's Five Star Ford in the amount of \$251,935, and three (3) Trucks from MHC Kenworth in the amount of \$291,390, for Fleet Services, to be utilized by Compost Operations, Streets, Utility District #1 & #2, for a total amount of \$543,325, and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2011-12	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	690,000	0	690,000
Encumbered/Expended Amount		0	0	0
This Item	0	-543,325	0	-543,325
BALANCE	0	146,675	0	146,675
FUND(s): EQUIPMENT REPLACEMENT FUND				
<p>COMMENTS: Funds are included in the FY 2011-12 Budget to purchase One (1) Single Axle Dump Truck, Three (3) Single Axle Haul Trucks, and Three (3) Tandem Axle Dump Trucks for the scheduled replacements of units #02396, #99802, #99804, #99803, #38007, #38008, #38009. Remaining balance will be used for other Equipment Replacement purchases.</p> <p>STRATEGIC PLAN GOAL: Providing replacement Dump Trucks for the City's Compost, Streets, and Utility Operations Departments relates to the City's goal of a Financially Strong City with Service Excellence.</p>				
SUMMARY OF ITEM				
Staff recommends the bid of Sam Pack's Five Star Ford in the amount of \$251,935 & MHC Kenworth in the amount of \$291,390, for a total amount of \$543,325, be accepted as the lowest responsive, responsible bid, and conditioned upon timely execution of any necessary contract documents. This purchase is for the Fleet Department to be utilized by Compost Operations, Streets, Utility District #1 & #2 (2012-244-B).				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Award Memo, Bid Recap			N/A	



MEMORANDUM

Date: July 31, 2012
To: Bruce D. Glasscock, City Manager
From: Reid Choate, Fleet Manager
Subject: FY 11-12 Medium & Heavy Duty Truck Purchase Recommendation

After review of all bids received on City of Plano Bid #2012-244-B, it is the recommendation of Fleet Services to award line items 1 and 3 to Sam Pack's Five Star Ford, the lowest responsive, responsible bidder meeting specifications, in the amount of \$251,935.00 and award line item 2 to MHC Kenworth, the lowest responsive, responsible bidder meeting specifications, in the amount of \$291,390.00.

These vehicles are for the scheduled replacement of the following vehicles:

Item 1 Replaces unit 02396 in Cost Center 714/Compost Operations. The department needs a larger capacity, 6-8 yard dump truck to replace an existing F450 dump truck which has a maximum capacity of 3 cubic yards, in order to meet residential delivery demands which have doubled over the past year. The majority of residential customers order between 5 and 10 cubic yards of product, which requires additional trips using the existing dump truck. This piece of equipment will greatly reduce overtime expenses, increase delivery flexibility, and facilitate more efficient scheduling.

Not adding this piece of equipment to the fleet will result in poor customer service, resulting in lost revenues, increased overtime hours, and higher fuel costs due to increased delivery loads.

Item 2 Replaces units 99802 in Cost Center 742/Streets, 99804 in Cost Center 763/Utility District #2 and 99803 in Cost Center 766/Utility District #1. These trucks are utilized to haul debris from street pavement or other underground infrastructure repair locations to the Service Center for further disposal by an outside Sub Contractor in the Debris Hauling Contract.

Item 3 Replaces units 38007 and 38008 in Cost Center 763/ Utility District #2 and 38009 in Cost Center 766/Utility District #1. These trucks are utilized to transport backhoes and other heavy equipment used in the excavation for street or buried infrastructure repairs.

All of the above units are scheduled replacements in the approved FY11-12 Equipment Replacement Fund. Equipment replacement is analyzed based of age, mileage, maintenance cost and re-sale value in determining the need for replacement. Fleet Services recommendation is based on the Equipment Replacement criteria for these types of vehicles. If these vehicles are not replaced we will incur additional maintenance cost and salvage value will greatly be depreciated.

Feel free to contact me if you have any questions at extension 4182.

CITY OF PLANO

BID NO. 2012-244-B
Medium & Heavy Duty Trucks
BID RECAP

Bid opening Date/Time: July 9, 2012 @ 2:00 pm

Number of Vendors Notified: 621

Vendors Submitting "No Bids": 0

Number of Bids Submitted: 5

Sam Pack's Five Star Ford	\$ 251,935.00
Grande Truck Center	\$ 298,490.00
MHC Kenworth	\$ 587,738.00
Rush Truck Centers-FTW	\$ 614,977.01
Southwest International Trucks, Inc.	\$ 700,720.08

Recommended Vendor:

Sam Pack's Five Star Ford
Line Item(s): 1, 3
\$251,935.00

MHC Kenworth
Line Item(s): 2
\$291,390.00

Total value of this award: \$543,325.00

Earl S. Whitaker

Earl S. Whitaker
Buyer Supervisor

August 3, 2012

Date