



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		08/22/11		
Department:		Purchasing		
Department Head		Diane Palmer-Boeck		
Agenda Coordinator (include phone #): Nancy Corwin ext. 7137				
CAPTION				
To approve the purchase of Landscaping Services from Dyna-Mist Construction for the Sustainability Department using an existing contract/agreement with PISD in an amount not to exceed \$90,000 and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2010-11	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	51,440	0	51,440
Encumbered/Expended Amount	0	-41,327	0	-41,327
This Item	0	-90,000	0	-90,000
BALANCE	0	-79,887	0	-79,887
FUND(s): WATER & SEWER, SUSTAINABILITY & ENVIRONMENTAL SERVICES				
COMMENTS: Sustainability & Environmental Services will be able to cover the remaining balance of this item through an interfund reimbursement with funds from savings in the current operating budget or Sustainability & Environmental Services Fund Balance if necessary. STRATEGIC PLAN GOAL: Establishing a landscape that conserves water and other natural resources at the Environmental Education Center relates to the City's goal of a Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
Staff recommends the purchase of Landscaping Services from Dyna Mist Construction in an amount not to exceed \$90,000 for the Sustainability Department through an existing contract/agreement with PISD. The City is authorized to purchase from a Local Cooperative Organization pursuant to Chapter 271 subchapter F of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for Items. (PISD contract #2009-080 / City of Plano Internal Contract No. 2011-237-I)				
List of Supporting Documents: Recommendation Memo			Other Departments, Boards, Commissions or Agencies	



MEMORANDUM

Date: August 1, 2011
To: Nancy Corwin, Buyer, Purchasing Department
From: Heather Merchant, Environmental Education & Community Outreach Manager
Re: Recommendation concerning Environmental Education Center Landscape

Representatives from Parks, Facilities, and Sustainability & Environmental Services met to review the Dyna-Mist Construction proposal in an amount not to exceed \$90,000 to install the landscaping at the Environmental Education Center as the landscaping was not included in the construction bid.

Since Dyna-Mist Construction is an approved contractor through the Cooperative Purchasing Agreement we hold with the Plano Independent School District, the unanimous recommendation was to accept the quote from Dyna-Mist Construction for the following reasons:

1. Bill Dakin, Parks Department Project Manager, felt the quote was generally in line with quotes they get for similar work for Parks projects.
2. Dyna-Mist Construction has an excellent track record and history with the Parks department. They are easy to work with, dependable, do high quality work above and beyond what is required and get it done on time within budget. They have never defaulted or not finished a project with Parks, and have done many.
3. It is imperative that we get the erosion control in place ASAP to avoid fines associated with the stormwater permit.
4. Dyna-Mist Construction can complete the project in September so that the dedication can be scheduled in October and the department can begin actively marketing the facility for rental.

In the event the City Council does not approve this expenditure, the Environmental Education Center will be left in its current state, which could negatively impact the marketability of the facility and jeopardize the LEED Platinum certification.

x: Nancy Nevil, Director of Sustainability & Environmental Services
Bill Dakin, Parks Project Manager

Cc: Nancy Nevil, Sustainability & Environmental Services Director