



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		8/24/15		
Department:		Public Works		
Department Head		Gerald Cosgrove		
Agenda Coordinator (include phone #): Lincoln Thompson ext. 7376				
CAPTION				
To approve the purchase of three (3) Caterpillar 416F2 Backhoe Loaders with Buckets for Fleet Services to be utilized by the Parks and Recreation Department and the Public Works Department in the amount of \$254,023 from Holt Cat through an existing TASB/BuyBoard contract and authorizing the City Manager to execute all necessary documents. (TASB/BuyBoard Contract No. 424-13)				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2014-15	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	254,023	0	254,023
Encumbered/Expended Amount	0	0	0	0
This Item	0	-254,023	0	-254,023
BALANCE	0	0	0	0
FUND(S): EQUIPMENT REPLACEMENT FUND				
COMMENTS: Funds are available in the FY 2014-15 Adopted Budget to purchase three (3) Backhoe Loaders with Buckets for the scheduled replacement of unit #42006 in Cost Center #643/Park Support Services, unit #03504 in Cost Center #763/Utility District #2 and unit #03505 in Cost Center #766/Utility District #1. STRATEGIC PLAN GOAL: Providing three (3) Caterpillar 416F2 Backhoe Loaders for Fleet Services relates to the City's Goal of a Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
The City is authorized to purchase from a cooperative purchasing program with another local government or a local cooperative organization pursuant to Chapter 271 Subchapter F of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (TASB/BuyBoard Contract No. 424-13)				
List of Supporting Documents: Recommendation Memo Cooperative Quote Recap			Other Departments, Boards, Commissions or Agencies NA	



Memorandum

Date: August 3, 2015
To: Bruce D. Glasscock, City Manager
From: Reid Choate, Fleet Manager
Subject: Backhoe/Loader Purchase Recommendation

It is the recommendation of Fleet Services to purchase three (3) Caterpillar 416F2 Backhoe Loaders with Buckets from Holt Cat, through TASB/BuyBoard Contract No. 424-13 in the amount of \$254,023.00. Fleet Services and Purchasing reviewed multiple Cooperative Contracts and found this to be the best value for the City.

This purchase is for the scheduled replacement of unit 42006 in Cost Center 643/Park Support Services, unit 03504 in Cost Center 763/Utility District #2 and unit 03505 in Cost Center 766/Utility District #1.

Equipment replacement is analyzed based on age, usage, maintenance cost, and re-sale value in determining the need for replacement. Based on these criteria, Fleet Services recommends the replacement of the above equipment. If this equipment is not replaced we will incur additional maintenance cost and salvage value will be greatly depreciated. In addition, the user department will be limited in their ability to perform their duties due to additional down time of the older equipment.

Feel free to contact me if you have any questions at extension 4182.

Additional funding will come from the ERF.

**CITY OF PLANO
SOLICITATION NO. 2015-362-O
Three (3) Caterpillar 416F2 Backhoe Loaders
COOPERATIVE QUOTE RECAP**

Number of Vendors Contacted: 2

Vendors Submitting "No Bids": 0

Quotes Deemed Nonresponsive: 0

Number of Responsive Quotes Submitted: 4

One (1) Caterpillar 416F2 Backhoe Loaders with Four (4) Buckets	
Via TASB / BuyBoard Contract 424-13	\$ 91,165.00
Via HGAC Contract EM06-13	\$110,903.79

Two (2) Caterpillar 416F2 Backhoe Loaders with Three (3) Buckets	
Via TASB / BuyBoard Contract 424-13	\$162,858.00
Via HGAC Contract EM06-13	\$201,252.14

Recommended Cooperative Quotes:

One (1) Caterpillar 416F2 Backhoe Loaders with Four (4) Buckets	
Via TASB / BuyBoard Contract 424-13	\$ 91,165.00

Two (2) Caterpillar 416F2 Backhoe Loaders with Three (3) Buckets	
Via TASB / BuyBoard Contract 424-13	<u>\$162,858.00</u>

Total Cost	\$254,023.00
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Lincoln Thompson
Lincoln Thompson
Senior Buyer

July 14, 2015
Date