



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		9/8/14		
Department:		Public Works		
Department Head		Gerald Cosgrove		
Agenda Coordinator (include phone #): Lincoln Thompson x 7376				
CAPTION				
Bid No. 2014-301-B for the purchase of three (3) Ford F350 Extended Cab, 1-Ton Trucks with Utility Bodies and one (1) Ford F350 Crew Cab, 1-Ton Truck with Utility Body for the Fleet Services Department, to be utilized by the Parks and Recreation Department and Public Works Department from Sam Pack's Five Star Ford in the amount of \$123,578, and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2013-14	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	154,000	0	154,000
Encumbered/Expended Amount	0	0	0	0
This Item	0	-123,578	0	-123,578
BALANCE	0	30,422	0	30,422
FUND(s): EQUIPMENT REPLACEMENT FUND				
<p>COMMENTS: Funds are available in the FY 2013-14 Adopted Budget to purchase three (3) Ford F350 Extended Cab, 1-Ton Trucks with Utility Bodies and one (1) Ford F350 Crew Cab, 1-Ton Truck with Utility Body for the scheduled replacements of units #00365 in Cost Center #637/Athletic Fields Maintenance, unit #04314 in Cost Center #762/Utility Dist. #3, unit #06308 in Cost Center #765/Meter Services and unit #06309 in Cost Center #766/Utility Dist. #1. Remaining balance will be used for other Fleet and Equipment purchases.</p> <p>STRATEGIC PLAN GOAL: Providing three (3) Ford F350 Extended Cab, 1-Ton Trucks with Utility Bodies and one (1) Ford F350 Crew Cab, 1-Ton Truck with Utility Body for Fleet Services relates to the City's Goal of a Financially Strong City with Service Excellence.</p>				
SUMMARY OF ITEM				
Fleet Services recommends the bid of Sam Pack's Five Star Ford in the amount of \$123,578, be accepted as the lowest responsive, responsible bid, and conditioned upon timely execution of any necessary contract documents. This purchase is for the Fleet Services Department, to be utilized by the Parks and Recreation Department and Public Works Department. (Bid No. 2014-301-B)				
List of Supporting Documents:		Other Departments, Boards, Commissions or Agencies		
Award Memo		NA		
Bid Recap				



Memorandum

Date: August 20, 2014
To: Bruce D. Glasscock, City Manager
From: Reid Choate, Fleet Manager
Subject: Utility Trucks Purchase Recommendation

Fleet Services has reviewed all bids received on City of Plano Bid #2014-301-B and recommends the purchase of three (3) Ford F350 Extended Cab, 1-Ton trucks with utility bodies and one (1) Ford F350 Crew Cab, 1-Ton truck with utility body from Sam Pack's Five Star Ford, the lowest responsive, responsible bidder, in the amount of \$123,578.24.

These vehicles are for the scheduled replacement of unit 00365 in Cost Center 637/Athletic Fields Maintenance, unit 04314 in Cost Center 762/ Utility Dist. #3, unit 06308 in Cost Center 765/ Meter Services and unit 06309 in Cost Center 766/ Utility Dist. #1, all approved in the FY13-14 Equipment Replacement Fund.

Due to the age and mileage, Fleet Services recommends these units be replaced. If these vehicles are not replaced we would see a higher cost in vehicle maintenance, along with increased down time, and it would limit the Departments in their capacity to maintain the City's infrastructure.

Feel free to contact me if you have any questions at extension 4182.

CITY OF PLANO

BID NO. 2014-301-B
One-ton Chassis Single Rear Wheel Trucks with Utility Bodies
BID RECAP

Bid Opening Date/Time: August 18, 2014 @ 3:00 pm

Number of Vendors Notified: 1,099

Vendors Submitting "No Bids": 0

Number of Bids Submitted: 7

Sam Pack's Five Star Ford	\$123,578.24
Caldwell Country Automotive (aka Baby Jack II)	\$138,127.00
Reliable Chevrolet	\$141,525.00
Huffines Chevrolet	\$145,415.00
AutoNation Ford	\$147,857.82
Grapevine DCJ, LLC (aka Grapevine Dodge Chrysler Jeep)	\$151,602.00
Grande Ford	\$162,989.57

Recommended Vendor:

Sam Pack's Five Star Ford	\$123,578.24
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Lincoln Thompson

Lincoln Thompson
Senior Buyer

August 21, 2014

Date