



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		09/08/14		
Department:		Engineering		
Department Head		Jack Carr		
Agenda Coordinator (include phone #): <b>Michael Parrish x7554</b>				
<b>CAPTION</b>				
Bid No. 2014-260-B for maintenance and cosmetic upgrades at the Carpenter Park Recreation Center from Criterion Contractors, Inc., in the amount of \$172,500, and authorizing the City Manager to execute all necessary documents.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR:	<b>2013-14</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>
				<b>TOTALS</b>
Budget		31,838	241,000	15,000
Encumbered/Expended Amount		-31,838	-36,484	0
This Item		0	-172,500	0
BALANCE		0	32,016	15,000
<b>FUND(S):    CAPITAL RESERVE FUND</b>				
<p><b>COMMENTS:</b> Funds are available within the 2013-14 Capital Reserve CIP. This item, in the amount of \$172,500, will leave a current year balance of \$32,016 for other expenditures related to extending or improving the useful life of the Carpenter Park Recreation Center.</p> <p><b>STRATEGIC PLAN GOAL:</b> Building modifications and renovations to improve and extend the useful life of Carpenter Park Recreation Center relates to the City's goal of Financially Strong City with Service Excellence.</p>				
<b>SUMMARY OF ITEM</b>				
Staff recommends the bid of Criterion Contractors, Inc., in the amount of \$172,500, be accepted as the lowest, responsive, responsible bid, and conditioned upon timely execution of any necessary contract documents. This purchase is for the Carpenter Park Recreation Center (2014-260-B).				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Award Memo, Bid Recap				



# Memorandum

**Date:** August 14, 2014  
**To:** Michael Parrish, Sr. Buyer  
**From:** Richard Medlen, Facilities Maintenance Superintendent  
**Subject:** Carpenter Park Recreation Center Maintenance and Cosmetic Upgrades – Bid # 2014-260-B

I have reviewed the bids submitted for the Maintenance and Cosmetic Upgrades at Carpenter Park Recreation Center. I recommend award to the apparent lowest, responsive, responsible bid submitted by Criterion Contractors, Inc., for \$172,500. There were bids also received from Randy Bearden Construction Specialists, Inc., for \$248,681, Scobilt Contractors, Inc., for \$262,950 and Mart, Inc., for \$305,000.

The maintenance and cosmetic upgrades include the replacement of the ceilings in the gym with a more durable surface to reduce the constant damage from basketball activities, therefore reducing existing maintenance and departmental labor costs from making constant repairs. Also included is the cost to replace the finishes in the restrooms on the second floor and bring the finishes up to the rest of the building.

The funding for the project was budgeted for in Capital Reserve Account #54422.

Please contact me if you have any questions.

Thanks

/liw

Xc: Jim Razinha  
Matt Yager  
Paul Kunze  
Susie Hergenrader

# CITY OF PLANO

## BID NO. 2014-260-B CARPENTER PARK RECREATION CENTER MAINTENANCE AND COSMETIC UPGRADES BID RECAP

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**Bid Opening Date/Time:** July 25, 2014 @ 10:00 AM

**Number of Vendors Notified:** 5192

**Vendors Submitting "No Bids":** 0

**Number of Non-Responsive Bids:** 0

**Number of Responsive Bids Submitted:** 4

Criterion Contractors, Inc. \$172,500

Randy Bearden Construction Specialists, Inc. \$248,681

Scobilt Contractors, Inc. \$262,950

Mart, Inc. \$305,000

**Recommended Vendor:**

Criterion Contractors, Inc. \$172,500

*Michael Parrish*

*August 21, 2014*

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Michael Parrish, Senior Buyer

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Date