



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		09/08/14		
Department:		Engineering		
Department Head		Jack Carr		
Agenda Coordinator (include phone #): Michael Parrish x7554				
CAPTION				
<p>To approve a contract to purchase new furniture for the remodeled Technology Services Center from Facilitech dba Business Interiors in the amount of \$303,153 and Texas Furniture Source, Inc., in the amount of \$44,190, for a total amount of \$347,343 through an existing contract/agreement with TXMAS (Texas Multiple Award Schedule) and authorizing the City Manager to execute all necessary documents. (TXMAS 3-7110160, 3-711110209, 4-7110240, 6-7110140, 6-71111060, 7-110180, 7-7110170-3, 9-711020, 11-71050, 11-73050, 13-71070)</p>				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR: 2013-14	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	16,747	772,000	70,000	858,747
Encumbered/Expended Amount	-16,747	-466,867	0	-483,614
This Item	0	-347,343	0	-347,343
BALANCE	0	-42,210	70,000	27,790
FUND(S): CAPITAL RESERVE FUND				
<p>COMMENTS: Funds are available in the 2013-14 CIP and planned in the 2014-15 CIP. This item, in the amount of \$347,343, will leave a project balance of \$27,790 available for other expenditures related to the Technology Services Building.</p> <p>STRATEGIC PLAN GOAL: Procuring furniture to meet facility design layout and provide for a productive work environment relates to the City's goal of Financially Strong City with Service Excellence.</p>				
SUMMARY OF ITEM				
<p>Staff recommends the purchase of new furniture for the remodeled Technology Services Center from Facilitech dba Business Interiors, in the amount of \$303,152.44 (Lots: 1, 2, 3, 6, 8, 11) and Texas Furniture Source, Inc., in the amount of \$44,190.20 (Lots: 4, 5, 7, 9, 10), for a total amount of \$347,342.64 through an existing contract/agreement with TXMAS. The City is authorized to purchase from the State Contract list pursuant to Section 271 Subchapter D of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (TXMAS 3-7110160, 3-711110209, 4-7110240, 6-7110140, 6-71111060, 7-110180, 7-7110170-3, 9-711020, 11-71050, 11-73050, 13-71070/City of Plano Internal Contract No. 2014-278-O)</p>				



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List of Supporting Documents: Award Memo	Other Departments, Boards, Commissions or Agencies



Memorandum

Date: August 14, 2014
To: Michael Parrish, Sr. Buyer
From: Richard Medlen, Facilities Maintenance Superintendent
Subject: Technology Service Center – Furniture – Bid #2014-278-O

We solicited bids from 41 cooperative vendors for new furniture for the remodeled Technology Service Center. I have reviewed the bids received and recommend award to the lowest bids for each item lot as shown below.

The lowest lot items provided by Facilitatech dba Business Interiors are as follows:

Lot 1	Chairs/Seating	\$ 31,901.35
Lot 2	Conference Tables	\$ 16,134.16
Lot 3	Credenza	\$ 5,615.58
Lot 6	Private Offices	\$ 23,398.85
Lot 8	Systems Furniture	\$224,236.65
Lot 11	Trash/Recycle	\$ 1,865.85

The lowest lot items provided by Texas Furniture Source, Inc. are as follows:

Lot 4	Lectern	\$ 1,071.98
Lot 5	Lounge Seating	\$ 2,069.05
Lot 7	Stackable Seating	\$ 15,370.82
Lot 9	Tables	\$ 2,298.62
Lot 10	Training Tables	\$ 23,379.73

The total furniture package is \$347,342.64.

The new furniture is needed to meet the design layout of cubicle furniture with a few offices for the remodeled building.

Funding for the project is in Capital Reserve Account #54494.

Please contact me if you have any questions.

Thanks

/liw

Xc: Jim Razinha
Matt Yager
Paul Glenn
Renette Lee
David Stephens