



CITY OF PLANO COUNCIL AGENDA ITEM

| | | | | | |
|---|---------------------------------|---|--|-------------------------|-------------------|
| CITY SECRETARY'S USE ONLY | | | | | |
| <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory | | | | | |
| Council Meeting Date: | | September 12, 2016 | | | |
| Department: | | Public Works Department / Environmental Waste | | | |
| Department Head | | Gerald P. Cosgrove | | | |
| Agenda Coordinator (include phone #): Nancy Corwin 972-941-7137 | | | | | |
| CAPTION | | | | | |
| RFP No. 2016-0184-C for five (5) year contract with two (2) City optional five (5) year renewals for Roll Out Containers and Maintenance Services for Environmental Waste Services Division of Public Works Department to Otto Container Management, LLC. in the estimated amount of \$3,279,116, and authorizing the City Manager to execute all necessary documents. | | | | | |
| FINANCIAL SUMMARY | | | | | |
| <input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP | | | | | |
| FISCAL YEAR: | 2016-17 thru 2030-31 | Prior Year (CIP Only) | Current Year | Future Years | TOTALS |
| Budget | | 0 | 0 | 9,837,349 | 9,837,349 |
| Encumbered/Expended Amount | | 0 | 0 | 0 | 0 |
| This Item | | 0 | 0 | -9,837,349 | -9,837,349 |
| BALANCE | | 0 | 0 | 0 | 0 |
| FUND(s): SUSTAINABILITY & ENVIRONMENTAL SERVICES FUND | | | | | |
| <p>COMMENTS: This item approves price quotes for providing waste carts and maintenance associated with these receptacles. The estimated expenditure to be purchased from this contract, with an annual expenditure of \$655,823 beginning in FY 2016-17 through 2030-31 for a total of \$9,837,349, assuming all optional renewal periods are implemented.</p> <p>STRATEGIC PLAN GOAL: Providing waste carts and maintenance services to residents relates to the City's goal of a Financially Strong City with Service Excellence.</p> | | | | | |
| SUMMARY OF ITEM | | | | | |
| See Recommendation Memo | | | | | |
| List of Supporting Documents: Recommendation Memo, Bid Recap | | | Other Departments, Boards, Commissions or Agencies | | |



Memorandum

Date: June 23, 2016
To: Diane Palmer-Boeck, Director of Procurement and Project Management
From: Ryan Delzell, Environmental Waste Services Operations Manager
Subject: Roll Out Containers & Maintenance Services Recommendation of Award

The City of Plano solicited proposals for Roll Out Containers & Maintenance Services.

Roll Out Containers & Maintenance Services Recommendation: Per the weighted scoring of the proposals received and evaluated for roll out containers and maintenance services request for proposals as summarized below, City staff recommends the award to Otto Container Management, LLC as being the best value to the City of Plano.

Explanation: The five member evaluation committee was from the Environmental Waste Services Division (EWS) and the Public Works Department.

Two proposals were submitted and evaluated based on the criteria listed below:

1. Container design – 15%
2. Customer service offered – 25%
3. Service plan and proposed method of receiving service requests – 20%
4. Financial proposal – 40%

Otto Container Management, LLC received the highest weighted score from the committee. Waste Recycling Services, Inc. ranked second overall.

Of the three pricing options submitted by Otto Container Management, LLC in the best and final offer, the committee unanimously recommends Option II. This option provides up to 7,500 carts per year at no additional cost to the City, cart maintenance, and an option to purchase additional carts if needed. Estimated expenses for the roll out containers and maintenance services contract are \$655,823.28 annually (\$3,279,116.40 per each five year term) for a total of \$9,837,349.20 if all renewal options are exercised.

If the Contract is not awarded, the City of Plano will be without a provider to set, remove, and service roll out carts for the residential waste and recycling customers beginning October 1, 2016.

XC: Gerald Cosgrove, Director of Public Works
Nicole Mucha, Purchasing Agent
Nancy Corwin, Buyer

CITY OF PLANO

RFP 2016-0184-C ROLL OUT CONTAINERS AND MAINTENANCE SERVICES PROPOSAL RECAP

Bid opening Date/Time: April 4, 2016 @ 3:00 PM

Number of Vendors Notified: 1736

Vendors Submitting "No Bids": 2

Bids Evaluated as Non-Responsive to Specifications: 0

Number of Bids Submitted Responsive to Bid: 2

Otto Container Management, LLC \$3,279,116.40

Waste Recycling \$5,496,327.00

Recommended Vendor:

Otto Container Management, LLC \$3,279,116.40

Nancy Corwin

April 4, 2016

Nancy Corwin, Buyer

Date