



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		09/12/16			
Department:		Engineering			
Department Head		Caleb Thornhill			
Agenda Coordinator (include phone #): Michael Parrish x7554					
CAPTION					
Bid No. 2016-0459-B for Municipal Center Access Control System Retrofit to Converjint Technologies LLC in the amount of \$144,715, and authorizing the City Manager to execute all necessary documents.					
FINANCIAL SUMMARY					
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP					
FISCAL YEAR:	FY 2016-17	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		1,516,817	2,706,183	1,584,800	5,807,800
Encumbered/Expended Amount		-1,516,817	-1,442,674	0	-2,959,491
This Item		0	0	-144,715	-144,715
BALANCE		0	1,263,509	1,440,085	2,703,594
FUND(s): CAPITAL RESERVE FUND					
<p>COMMENTS: Funding is available for this item in the Capital Reserve Facilities CIP. Retrofitting the Access Control System for the Municipal Center doors, in the amount of \$144,715, will leave a balance of \$2,703,594 available for future facility related projects in Municipal Center and other City of Plano facilities.</p> <p>STRATEGIC PLAN GOAL: Updating systems at city facilities relates to the City's goal of Financially Strong City with Service Excellence.</p>					
SUMMARY OF ITEM					
See Recommendation Memo.					
List of Supporting Documents: Recommendation Memo, Bid Recap			Other Departments, Boards, Commissions or Agencies		



Memorandum

Date: August 15, 2016

To: Michael Parrish
Senior Buyer

From: Richard Medlen
Facilities Maintenance Superintendent

Subject: Municipal Center – Access Control System Retrofit – Bid #2016-0459-B

I have reviewed the bids submitted to retrofit the Access Control System at the Municipal Center. I recommend award to the lowest, responsive, responsible bid, submitted by Convergent Technologies LLC, in the amount of \$144,715. An additional bid was submitted by Texas Fire and Sound dba Master Sound, in the amount of \$124,000, but they did not submit the required bid bond; therefore, their bid is deemed non-responsive.

The Access Control System at the Municipal Center is over 15 years old and the manufacturer no longer provides support for the outdated hardware; therefore, the retrofit is required to maintain access control to the doors at the Municipal Center.

The funding for the retrofit is budgeted for in the Capital Reserve Fund account #54424.

Please let me know if you have any questions.

/lw

Cc: Casey Srader
Jim Razinha
Matt Yager
Todd Luxem
Richard Sievert

CITY OF PLANO

BID NO. 2016-0459-B MUNICIPAL CENTER ACCESS CONTROL SYSTEM RETROFIT BID RECAP

Bid Opening Date/Time: August 10, 2016 @ 3:00 PM

Number of Vendors Notified: 3,657

Vendors Submitting "No Bids": 1

Number of Non-Responsive Bids: 1

Number of Responsive Bids Submitted: 1

Vendor Name

Convergint Technologies LLC \$144,715

Recommended Vendor:

Convergint Technologies LLC \$144,715

Michael Parrish

August 10, 2016

Michael Parrish, Senior Buyer

Date