



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		9/26/2011		
Department:		Purchasing		
Department Head		Diane Palmer-Boeck		
Agenda Coordinator (include phone #): <b>Dianna Wike x5512</b>				
<b>CAPTION</b>				
Bid No. 2011-246-B, for Fleet Facility Roof Replacement - Project No. 6126 to Paragon Roofing, Inc. in the amount of \$257,835 and authorizing the City Manager to execute all necessary documents.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR: <b>2010-11</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	32,290	440,000	0	<b>472,290</b>
Encumbered/Expended Amount	-32,290	-97,283	0	<b>-129,573</b>
This Item	0	-257,835	0	<b>-257,835</b>
BALANCE	0	84,882	0	<b>84,882</b>
<b>FUND(S):    CAPITAL RESERVE CIP</b>				
<p><b>COMMENTS:</b> Funds are included in the 2010-11 Capital Reserve Fund. This item, in the amount of \$257,835, will leave a current year balance of \$84,882 for the Equipment &amp; Fleet Services Building #4 project.</p> <p>STRATEGIC PLAN GOAL: The replacement of the roof relates to the City's Goal of Financially Strong City with Service Excellence.</p>				
<b>SUMMARY OF ITEM</b>				
Staff recommends the purchase of Fleet Facility Roof Replacement from Paragon Roofing, Inc. in the amount of \$257,835. The existing roof is at the end of its life expectancy and has deteriorated such that replacement is required.				
List of Supporting Documents: Memorandum Recap			Other Departments, Boards, Commissions or Agencies	



TO: Dianne Wike, Buyer Supervisor

FROM: Richard Medlen  
Facilities Maintenance Superintendent 

DATE: September 1, 2011

SUBJECT: **Fleet Facility Roof Replacement – Project No. 6126**

I have reviewed the bids submitted for the roof replacement at the Fleet Facility, and recommend award to the lowest responsible responsive bid from Paragon Roofing Inc, whose bid also meets bid specifications for the amount of \$257,835. A bid was deemed nonresponsive that was received from Castro Roofing of Texas L.P. for \$223,700 because they did not provide the required bid bond. The existing roof is at the end of its life expectancy and has deteriorated such that replacement is required.

The funding for the project is in Capital Reserve account 54430, and there is sufficient funding for the project.

Please let me know if you have any questions.

/rt

Xc: Jim Razinha  
Bob Kolodziej

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*Phil Dyer*  
Mayor

*Pat Miner*  
Mayor Pro Tem

*Lissa Smith*  
Deputy Mayor Pro Tem

*Ben Harris*  
Place 2

*André Davidson*  
Place 3

*Jim Duggan*  
Place 5

*Patrick Gallagher*  
Place 7

*Lee Dunlap*  
Place 8

*Bruce D. Glasscock*  
City Manager

# CITY OF PLANO

## Bid NO. 2011-246-B FLEET FACILITY ROOF REPLACEMENT – PROJECT NO. 6126 BID RECAP

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**Bid opening Date/Time:** August 30, 2011 @ 3:00 PM

**Number of Vendors Notified:** 505

**Vendors Submitting “No Bids”:** 0

**Number of Bids Submitted:** 10

Castro Roofing of Texas, L.P.	\$223,700
Paragon Roofing, Inc.	\$257,835
Heritage One Roofing, Inc.	\$275,000
BRI Roofing and Sheet Metal, LLC	\$283,000
Advantage USAA, Inc.	\$286,000
Anchor Roofing Systems LTD	\$298,000
Vincent’s Roofing, Inc.	\$322,500
Texas United Materials, LLC	\$332,578
Texas Roof Management Inc.	\$355,541
Supreme Systems, Inc.	\$369,140

**Bids Evaluated Non-Responsive to Specifications:** 1

Castro Roofing of Texas, L.P.	\$223,700
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**Recommended Vendor(s):**

Paragon Roofing, Inc.	\$257,835
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*Dianna Wike*

September 9, 2011

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Dianna Wike, Buyer Supervisor

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Date