



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		10/12/15		
Department:		City Secretary		
Department Head		Lisa Henderson		
Agenda Coordinator (include phone #): Earl Whitaker x7074				
CAPTION				
Rejection of RFP No. 2015-252-C for a meeting management solution from all proposers.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
2015-16	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
FISCAL YEAR:				
Budget	0	0		
Encumbered/Expended Amount	0	0	0	0
This Item	0	0		
BALANCE	0	0		
FUND(S): N/A				
COMMENTS: This item has no financial impact. STRATEGIC PLAN GOAL: Rejecting bids that do not meet established specifications and are not in the best interest of the City of Plano relates to the City's goal of a Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
See Memo.				
List of Supporting Documents: Memo			Other Departments, Boards, Commissions or Agencies	



Memorandum

Date: October 2, 2015
To: Diane Palmer-Boeck
From: Lisa C. Henderson, City Secretary
Subject: Meeting Management Solution – RFP 2015-252-C

After a thorough review of the proposals submitted, staff recommends rejecting all proposals for the Meeting Management Solution. During the evaluation process it became apparent the proposal's submitted did not meet all the requirements specified.

Staff will reevaluate the specifications and reissue the proposal to include revised specifications at a later date.