



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		10/12/15		
Department:		Engineering		
Department Head		Caleb Thornhill		
Agenda Coordinator (include phone #): Michael Parrish x7554				
CAPTION				
Bid No. 2015-400-B for the Joint Use Facility Neighborhood Services Renovation to Criterion Contractors, Inc., in the amount of \$345,030, and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR:	2015-16	Prior Year (CIP Only)	Current Year	Future Years
		TOTALS		
Budget		61,542	538,458	0
Encumbered/Expended Amount		-61,542	-21,716	0
This Item		0	-345,030	0
BALANCE		0	171,712	0
FUND(S): JOINT-USE FACILITY CIP				
<p>COMMENTS: Funding is available in the 2015-16 Joint-Use Facility CIP. The Neighborhood Services Renovation, in the amount of \$345,030, will leave a current year balance of \$171,712 available for future expenditures related to the Joint-Use Facility.</p> <p>STRATEGIC PLAN GOAL: Renovating existing facilities to consolidate staff in a single location to address Plano's neighborhoods relates to the City's Goals of Great Neighborhoods - 1st Choice to Live and Financially Strong City with Service Excellence.</p>				
SUMMARY OF ITEM				
Per Recommendation Memo.				
List of Supporting Documents: Recommendation Memo, Bid Recap			Other Departments, Boards, Commissions or Agencies	



Memorandum

Date: September 21, 2015
To: Michael Parrish, Sr. Buyer
From: Richard Medlen, Facilities Maintenance Superintendent
Subject: Joint Use Facility – Neighborhood Services Renovation – Bid #2015-400-B

I have reviewed the bids submitted for the Neighborhood Services Renovation at the Joint Use Facility. I recommend award to the lowest, responsive, responsible bidder, which is Criterion Contractors, Inc., in the total amount of \$345,030, which includes Alternate 1 for \$2,640, Alternate 2 for \$8,610, and Alternate 3 for \$780.00. An additional bid was received from SDB, Inc., for a total of \$426,242. There were also two (2) bids received that were deemed nonresponsive. One, from Festac Building Constructors, Inc., for \$477,245.50, did not submit the required Bid Bond. One, from Drive Construction, LLC, for \$293,659, took exceptions to voice data cabling-raceway, security system, furniture moving and cost for background checks.

The Neighborhood Services Renovation at the Joint Use Facility is needed to consolidate staff from the Municipal Center and the Joint Use building at one (1) location to improve the department's new strategies and tools for strengthening Plano's neighborhoods, and address the issues of a maturing community. The move will facilitate the strategic development of these programs and activities and ensure that the department's staff are working cooperatively towards these goals.

The funding for this project is in Fund 60, Account 61100.

Please contact me if you have any questions.

/liw

cc: Jim Razinha
Matt Yager
Earl Whitaker
Lori Schwarz
Sandra Bloomer

CITY OF PLANO

BID NO. 2015-400-B JOINT USE FACILITY – NEIGHBORHOOD SERVICES RENOVATION BID RECAP

Bid Opening Date/Time: September 15, 2015 @ 2:00 PM

Number of Vendors Notified: 6279

Vendors Submitting “No Bids”: 0

Number of Non-Responsive Bids: 2

Number of Responsive Bids Submitted: 2

<u>Vendor Name</u>	<u>Base Bid Plus Alternates</u>
Criterion Contractors, Inc.	\$345,030
SDB, Inc.	\$426,242

Recommended Vendor:

Criterion Contractors, Inc. \$345,030

Michael Parrish

September 18, 2015

Michael Parrish, Senior Buyer

Date