



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		10/14/13		
Department:		Purchasing		
Department Head		Diane Palmer-Boeck		
Agenda Coordinator (include phone #): Lincoln Thompson x7376				
CAPTION				
Bid # 2013-363-B for the purchase of two (2) Ford F350 Platform Trucks from Caldwell Country Automotive in the amount of \$61,782.00, for Fleet Services, to be utilized by Public Works, and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	2013-14	Prior Year (CIP Only)	Current Year	Future Years
				TOTALS
Budget		0	84,000	0
Encumbered/Expended Amount		0	0	0
This Item		0	-61,782	0
BALANCE		0	22,218	0
FUND(S): EQUIPMENT REPLACEMENT FUND				
COMMENTS: Funds are available in the FY 2013-14 Adopted Budget to purchase two (2) Ford F-350 Platform Trucks for the scheduled replacements of unit #03308 in Cost Center #744/Signs & Markings and unit #36037 in Cost Center #743/Signals. Remaining balance will be used for other Fleet and Equipment purchases.				
STRATEGIC PLAN GOAL: Providing two (2) Ford F-350 Platform Trucks for Fleet Services relates to the City's Goal of a Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
Staff recommends the bid of Caldwell Country Automotive in the amount of \$61,782.00, be accepted as the lowest responsive, responsible bid, and conditioned upon timely execution of any necessary contract documents. This purchase is for the Fleet Department to be utilized by Public Works (Bid # 2013-363-B).				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Award Memo, Bid Recap.			N/A	



Memorandum

Date: September 17, 2013
To: Bruce D. Glasscock, City Manager
From: Reid Choate, Fleet Manager
Subject: Platform Truck Purchase Recommendation

Fleet Services has reviewed all bids received on City of Plano bid #2013-363-B and recommends award to Caldwell Country Automotive, the lowest responsive, responsible bidder, meeting specifications for two (2), Ford F350 Platform Trucks, in the amount of \$61,782.00. The apparent low bid submitted by Reliable Chevrolet stated that vehicles must be ordered by September 19, 2013. The City of Plano is unable to accept this stipulation and thus Reliable Chevrolet is deemed non-responsive.

These vehicles are for the scheduled replacements for unit 03308 in Cost Center 744/Signs and Markings and unit 36037 in Cost Center 743/Signals, approved in the FY12-13 Equipment Replacement Fund. Due to the age and mileage, Fleet Services recommends these units be replaced. If these vehicles are not replaced it would limit the Departments in their capacity to maintain City infrastructure within the City of Plano.

Feel free to contact me if you have any questions at extension 4182.

CITY OF PLANO

BID NO. 2013-363-B
Platform Body Pick-Up Trucks
BID RECAP

Bid opening Date/Time: September 9, 2013 @ 2:00 pm

Number of Vendors Notified: 331

Number of Vendors Submitting "No Bids": 0

Number of Bids Deemed Non-Responsive: 2

Number of Bids Submitted: 5

Caldwell Country Automotive	\$ 61,782.00
Southwest Ford	\$ 62,200.50
Randall Reed's Prestige Ford	\$ 64,650.00

Recommended Vendor:

Caldwell Country Automotive	\$ 61,782.00
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Lincoln Thompson

Lincoln Thompson
Senior Buyer

September 19, 2013

Date