



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>	
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	
Council Meeting Date:	October 24, 2011
Department:	Purchasing
Department Head	Diane Palmer-Boeck
Agenda Coordinator (include phone #): <b>Michael Parrish x7554</b>	

**CAPTION**

Bid No. 2011-290-B for Municipal Center Generator Replacement - Project No. 6042 to CEC Electrical, Inc. in the amount of \$240,748, plus the alternate # 1 bid amount of \$18,092 with the total bid award amount for \$258,840 and authorizing the City Manager to execute all necessary documents.

**FINANCIAL SUMMARY**

NOT APPLICABLE     OPERATING EXPENSE     REVENUE     CIP

FISCAL YEAR: <b>2011-12</b>	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	241,201	6,665,760	0	<b>6,906,961</b>
Encumbered/Expended Amount	-241,201	-2,492,591	0	<b>-2,733,792</b>
This Item	0	-258,840	0	<b>-258,840</b>
BALANCE	0	3,914,329	0	<b>3,914,329</b>

**FUND(s):    CAPITAL RESERVE CIP & EQUIPMENT REPLACEMENT FUND**

**COMMENTS:** Funds are included in the 2011-12 Capital Reserve CIP (\$158,840) and the Equipment Replacement Fund (\$100,000). This item, in the amount of \$258,840, will leave a current year balance of \$3,914,329 in the Municipal Center Building project and the Equipment Replacement Fund.

**STRATEGIC PLAN GOAL:** Replacement of the existing generator at Municipal Center relates to the City's Goal of Financially Strong City with Service Excellence.

**SUMMARY OF ITEM**

Staff recommends the purchase of Municipal Center Generator Replacement - Project No. 6042 from CEC Electrical, Inc. in the amount of \$240,748, plus the alternate # 1 bid amount of \$18,092 with the total bid award amount for \$258,840. Alternate #1 is to provide additional electric meters for monitoring by the City's energy management system. The existing emergency generator is over 20 years old and has deteriorated such that replacement is required.

List of Supporting Documents: Memorandum, Bid Recap	Other Departments, Boards, Commissions or Agencies
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TO: Michael Parrish, Buyer II

FROM: Richard Medlen  
Facilities Maintenance Superintendent 

DATE: October 7, 2011

SUBJECT: **Generator Replacement at Municipal Center**

I have reviewed the bids submitted for the generator replacement at the Municipal Center. I am recommending award to CEC Electrical who provided the lowest responsive, responsible bid, which also meets bid specifications for the base bid amount of \$ 240,748, plus the alternate #1 bid amount of \$18,092 with the total bid award amount for \$258,840.

The existing emergency generator is over 20 years old and has deteriorated such that replacement is required. The funding for the project is provided with \$100,000 coming from the Equipment Replacement Fund and \$158,840 coming from Capital Reserve Fund account for the Municipal Center.

Please let me know if you have any questions.

Thanks

/rmt

Xc: Dianna Wike  
Reid Choate  
Jim Razinha  
Melody Morgan  
Ron German, P.E.

# CITY OF PLANO

**BID NO. 2011-290-B  
MUNICIPAL CENTER GENERATOR REPLACEMENT – PROJECT NO.  
6042  
BID RECAP**

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**Bid opening Date/Time:** September 28, 2011 @ 3:00 PM

**Number of Vendors Notified:** 1305

**Vendors Submitting “No Bids”:** 1

**Number of Bids Submitted:** 4

	BASE BID	ALT # 1	TOTAL
CEC Electrical, Inc.	\$240,748	\$18,092	\$258,840
Kellogg, Brown and Root (KBR)	\$294,238	\$5,590	\$299,828
Groves Electrical	\$287,158	\$19,837	\$306,995
Kennedy Electric, Inc.	\$297,500	\$16,500	\$314,000

**Bids Evaluated Non-Responsive to Specifications:** 0

**Recommended Vendor(s):**

CEC Electrical, Inc. \$258,840

*Michael Parrish*

October 11, 2011

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Michael Parrish, Buyer II

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Date