



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		10-25-10		
Department:		Purchasing/Fleet		
Department Head		Mike Ryan/Reid Choate		
Agenda Coordinator (include phone #): <b>Earl Whitaker x7074</b>				
<b>CAPTION</b>				
To approve the purchase of seven (7) Caterpillar Backhoe Loaders to be utilized by Utility Cut Services, Utility Operations, Streets, and Drainage Operations in the amount of \$501,851 from Holt Company of Texas through an existing contract/agreement with TASB/Buyboard, and authorizing the City Manager to execute all necessary documents. (TASB/Buyboard contract #268-07)				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	<b>2009-10 and 2010-11</b>	Prior Year (CIP Only)	Current Year	Future Years
		<b>TOTALS</b>		
Budget		0	520,000	0
Encumbered/Expended Amount		0	0	0
This Item		0	-501,851	0
<b>BALANCE</b>		<b>0</b>	<b>18,149</b>	<b>0</b>
<b>FUND(S):    EQUIPMENT REPLACEMENT FUND (ERF)</b>				
<p><b>COMMENTS:</b> Funding was included in the FY 2009-10 adopted budget to purchase four (4) Caterpillar Backhoe Loaders in the amount of \$280,813, per TASB/Buyboard Contract #268-07. Remaining balance will be used for the purchase of three (3) Caterpillar Backhoe Loaders in the amount of \$221,038 utilizing the same contract number and will be funded from the FY 2010-11 adopted budget in the Equipment Replacement Fund. Remaining balance will be used for other equipment purchases.</p> <p><b>STRATEGIC PLAN GOAL:</b> Providing equipment purchases relates to the City's Goal of a "Financially Strong City with Service Excellence."</p>				
<b>SUMMARY OF ITEM</b>				
Staff recommends the purchase of seven (7) Caterpillar Backhoe Loaders in the amount of \$501,851 from Holt Company of Texas through an existing contract/agreement with TASB/Buyboard. The City is authorized to purchase from a Local Cooperative Organization pursuant to Section 271 subchapter F of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (TASB/Buyboard contract #268-07 / City of Plano Internal Contract No. 2011-13-I)				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Award Memo			n/a	



## **MEMORANDUM**

Date: October 6, 2010  
To: Earl Whitaker  
From: Reid Choate, Fleet Manager  
Subject: Backhoe Loaders

It is the recommendation of Fleet Services to purchase seven (7), Caterpillar Backhoe Loaders in the amount of \$501,851 Holt Cat through the TASB/Buyboard contract.

These units are for the scheduled replacements for 00519 in Cost Center 767, 00517 and 98132 in Cost Center 763, 02504 and 97039 in Cost Center 742, 98133 in Cost Center 766, 98131 in Cost Center 471, in the approved FY09-10 and FY10-11 Equipment Replacement Fund.

Feel free to call me if you have any questions at extension 4182.