



CITY OF PLANO COUNCIL AGENDA ITEM

| | | | | | |
|--|---|------------------------------|--|---------------------|-----------------|
| CITY SECRETARY'S USE ONLY | | | | | |
| <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory | | | | | |
| Council Meeting Date: | | 10/27/2014 | | | |
| Department: | | Public Works | | | |
| Department Head | | Gerald Cosgrove | | | |
| Agenda Coordinator (include phone #): Nancy Corwin x7137 | | | | | |
| CAPTION | | | | | |
| Bid No. 2014-340-C for a one (1) year contract with three (3) City optional one year renewals, for the purchase of de-chlorinator tablets for Public Works to HD Supply Waterworks, LTD, in the estimated annual amount of \$73,879 and authorizing the City Manager to execute all necessary documents. | | | | | |
| FINANCIAL SUMMARY | | | | | |
| <input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP | | | | | |
| FISCAL YEAR: | 2014-15, 2015-16, 2016-17, 2017-18 | Prior Year (CIP Only) | Current Year | Future Years | TOTALS |
| Budget | | 0 | 220,488 | 221,638 | 442,126 |
| Encumbered/Expended Amount | | 0 | -4,675 | 0 | -4,675 |
| This Item | | 0 | -73,879 | -221,638 | -295,517 |
| BALANCE | | 0 | 141,934 | 0 | 141,934 |
| FUND(S): WATER & SEWER FUND | | | | | |
| <p>COMMENTS: This item approves price quotes for de-chlorinator tablets for Public Works Utility Operations. The estimated amount to be spent in FY 2014-15 for this item is \$73,879. Future expenditures will be made by Utility Operations within the annually approved budget appropriations, at an estimated annual expenditure of \$73,879.20 for fiscal years 2015-16, 2016-17 and 2017-18.</p> <p>STRATEGIC PLAN GOAL: Contracts for water treatment chemicals relate to the City's Goal of Financially Strong City with Service Excellence.</p> | | | | | |
| SUMMARY OF ITEM | | | | | |
| Staff recommends the bid of HD Supply Waterworks, LTD, in the estimated annual amount of \$73,879.20 be accepted as the lowest responsive, responsible bid, and conditioned upon timely execution of any necessary contract documents. This purchase is for Public Works. | | | | | |
| List of Supporting Documents: | | | Other Departments, Boards, Commissions or Agencies | | |
| Recommendation of Award, Bid Recap | | | | | |



Memorandum

Date: September 16, 2014
To: Nancy Corwin
From: Gentry Strickland, Utility Operations Superintendent
Subject: 2014-340-C

As low consumption continues to cause quality issues within our water system, we continue to flush from fire hydrants in order to keep the water as fresh and safe as possible. We use de-chlorination tablets to remove sterilization residuals making the flushed water safe for receiving creeks and streams as required by Federal Law. These efforts have created the need to have a contract in place for the purchase of de-chlorination tablets. I have completed the review and evaluation of proposals submitted in the above mentioned bid. It is my recommendation the bid be awarded to the apparent low bidder, HD Supply Waterworks, LTD. in the estimated amount of \$73,879.20

CITY OF PLANO

BID NO. 2014-340-C De-Chlorinator Tablets Bid Recap

Bid opening Date/Time: October 6, 2014 @ 2:30PM

Number of Vendors Notified: 649

Vendors Submitting "No Bids": 1

Bids Evaluated Non-Responsive to Specification: 2

Number of Bids Submitted: 2

| <u>Vendor Name</u> | <u>Total Bid</u> |
|----------------------------|-------------------------|
| HD Supply Waterworks, LTD. | \$73,879.20 |
| Promag Enviro Systems Ltd | \$78,848.40 |

Recommended Vendor(s):
HD Supply Waterworks, LTD. \$73,879.20

Nancy Corwin

October 6, 2014

Nancy Corwin, Buyer

Date