



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		10/27/14		
Department:		Engineering		
Department Head		Jack Carr		
Agenda Coordinator (include phone #): Michael Parrish x7554				
CAPTION				
Bid No. 2014-355-B for Canopy Roof Replacement at the Harrington Library to Roof Management Services, Inc., in the amount of \$98,820, and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR:	2014-15	Prior Year (CIP Only)	Current Year	Future Years
				TOTALS
Budget		9,417	415,283	0
Encumbered/Expended Amount		-9,417	-25,154	0
This Item		0	-98,820	0
BALANCE		0	291,309	0
FUND(S): CAPITAL RESERVE CIP				
<p>COMMENTS: Funds are available in the 2014-15 CIP. This item, in the amount of \$98,820, will leave a current year balance of \$291,309 available for other expenditures related to the renovations and repairs at Harrington Library.</p> <p>STRATEGIC PLAN GOAL: Replacing structural elements of City facilities that have deteriorated and need replacement relates to the City's goals of Financially Strong City with Service Excellence and Safe Large City.</p>				
SUMMARY OF ITEM				
Staff recommends the bid of Roof Management Services, Inc., in the amount of \$98,820, be accepted as the lowest, responsive, responsible bid, and conditioned upon timely execution of any necessary contract documents. This purchase is for the Harrington Library (2014-355-B).				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Award Memo, Bid Recap				



Memorandum

Date: October 3, 2014
To: Michael Parrish, Sr. Buyer
From: Richard Medlen, Facilities Maintenance Superintendent
Subject: Harrington Library – Canopy Roof Replacement – Bid #2014-355-B

I have reviewed the bids submitted for the Harrington Library Canopy Roof Replacement. I am recommending award to the apparent overall lowest, responsive, responsible bidder, which is Roof Management Services, Inc., in the amount of \$98,820. A bid was also received from Reconstruction Experts for \$114,986. Additional bids were received from AA Applicators, for \$219,250, however, their bid was deemed non-responsive because they did not provide the required Bid Bond; and The Apur Group, Inc., for \$296,700, however, their bid was deemed non-responsive because they did not attend a required site visit.

The canopy roof has deteriorated such that replacement is necessary due to structural problems with the existing roof.

The funding for the project is in the Capital Reserve Account #54440.

Please contact me if you have any questions.

Thanks

/liw

Xc: Jim Razinha
Todd Luxem
Paul Kunze
Matt Yager
Jack Carr

CITY OF PLANO

BID NO. 2014-355-B HARRINGTON LIBRARY CANOPY ROOF REPLACEMENT BID RECAP

Bid Opening Date/Time: October 2, 2014 @ 2:00 PM

Number of Vendors Notified: 1699

Vendors Submitting "No Bids": 0

Number of Non-Responsive Bids: 2

Number of Responsive Bids Submitted: 2

Roof Management Services, Inc. \$98,820
Reconstruction Experts \$114,986

Recommended Vendor:

Roof Management Services, Inc. \$98,820

Michael Parrish

October 2, 2014

Michael Parrish, Senior Buyer

Date