



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		10/27/14		
Department:		Engineering		
Department Head		Jack Carr		
Agenda Coordinator (include phone #): <b>Michael Parrish x7554</b>				
<b>CAPTION</b>				
Bid No. 2014-348-B for the purchase and installation of a Grounding Transformer for the Municipal Center to Kennedy Electric, Inc., in the amount of \$50,283, and authorizing the City Manager to execute all necessary documents.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR:	<b>2014-15</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>
				<b>TOTALS</b>
Budget		304,692	2,261,308	470,000
Encumbered/Expended Amount		-304,692	-792,175	0
This Item		0	-50,283	0
BALANCE		0	1,418,850	470,000
<b>FUND(S):    CAPITAL RESERVE CIP</b>				
<p><b>COMMENTS:</b> Funds are available in the 2014-15 CIP. This item, in the amount of \$50,283, will leave a current year balance of \$1,418,850 available for other expenditures related to the renovation and repair of Municipal Center.</p> <p><b>STRATEGIC PLAN GOAL:</b> Installing building equipment to bring City facilities up to new Electrical Code requirements relates to the City's goals of Financially Strong City with Service Excellence and Safe Large City.</p>				
<b>SUMMARY OF ITEM</b>				
Staff recommends the bid of Kennedy Electric, Inc., in the amount of \$50,283, be accepted as the lowest, responsive, responsible bid, and conditioned upon timely execution of any necessary contract documents. This purchase is for the Municipal Center (2014-348-B).				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Award Memo, Bid Recap				



# Memorandum

**Date:** October 9, 2014  
**To:** Michael Parrish, Sr. Buyer  
**From:** Richard Medlen, Facilities Maintenance Superintendent  
**Subject:** Municipal Center – Grounding Transformer – Bid #2014-348-B

I have reviewed the bids received for the Municipal Center Grounding Transformer. I am recommending award to the lowest, responsive, responsible bid, provided by Kennedy Electric, Inc., for the amount of \$50,283.00. Additional bids were received from Groves Electrical Service Inc., for \$58,141.00, and Prater Electric LLC dba Jeffries Electric, for \$65,000.00.

The addition of the grounding transformer is required to bring the electrical service to the Municipal Center up to new electrical code requirements.

The funding for the project is in the Capital Reserve Account #54424.

Please contact me if you have any questions.

Thanks

/liw

Xc: Jim Razinha  
Richard Sievert  
Matt Yager  
Selso Mata

# CITY OF PLANO

## BID NO. 2014-348-B MUNICIPAL CENTER GROUNDING TRANSFORMER BID RECAP

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**Bid Opening Date/Time:** October 6, 2014 @ 3:00 PM

**Number of Vendors Notified:** 2769

**Vendors Submitting "No Bids":** 0

**Number of Non-Responsive Bids:** 0

**Number of Responsive Bids Submitted:** 3

Kennedy Electric, Inc. \$50,283

Groves Electrical Service, Inc. \$58,141

Prater Electric LLC dba Jeffries Electric \$65,000

**Recommended Vendor:**

Kennedy Electric, Inc. \$50,283

*Michael Parrish*

*October 7, 2014*

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Michael Parrish, Senior Buyer

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Date