



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		10/27/14		
Department:		Engineering		
Department Head		Jack Carr		
Agenda Coordinator (include phone #): <b>Michael Parrish x7554</b>				
<b>CAPTION</b>				
Bid No. 2014-353-B for the purchase and installation of Backstand Power Upgrades for the Parkway Operations Building to Groves Electrical Service, Inc., in the amount of \$61,152, and authorizing the City Manager to execute all necessary documents.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR:	<b>2014-15</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>
				<b>TOTALS</b>
Budget		209,996	550,004	40,000
Encumbered/Expended Amount		-209,996	-331,611	0
This Item		0	-61,152	0
BALANCE		0	157,241	40,000
<b>FUND(S):    CAPITAL RESERVE CIP</b>				
<p><b>COMMENTS:</b> Funds are available in the 2014-15 CIP. This item, in the amount of \$61,152, will leave a current year balance of \$157,241 available for further expenditures related to repairs and renovations at the Parkway Operations Building.</p> <p>STRATEGIC PLAN GOAL: Replacing emergency generators that have reached the end of their expected useful life relates to the City's goal of Financially Strong City with Service Excellence.</p>				
<b>SUMMARY OF ITEM</b>				
Staff recommends the bid of Groves Electrical Service, Inc., in the amount of \$61,152, be accepted as the lowest, responsive, responsible bid, and conditioned upon timely execution of any necessary contract documents. This purchase is for the Parkway Operations Building (2014-353-B).				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Award Memo, Bid Recap				



# Memorandum

**Date:** October 9, 2014  
**To:** Michael Parrish, Sr. Buyer  
**From:** Richard Medlen, Facilities Maintenance Superintendent  
**Subject:** Parkway Operations – Backstand Power Upgrades – Bid #2014-353-B

I have reviewed the bids submitted for the Parkway Operations Backstand Power Upgrades. I am recommending award to the lowest, responsive, responsible bid, submitted by Groves Electrical Service, Inc., for \$61,152.00. Additional bids were received by Kennedy Electric, Inc., for \$62,310.00, and Prater Electric LLC dba Jeffries Electric, for \$70,000.00.

The existing backstand/emergency generator is 20 years old and at the end of its life expectancy, and replacement is required in order to provide reliable emergency backup power for the facility.

The funding for the project is in the Capital Reserve Account #54484.

Please contact me if you have any questions.

Thanks

/liw

Xc: Jim Razinha  
Richard Sievert  
Matt Yager  
Reid Choate  
Gerald Cosgrove

# CITY OF PLANO

## BID NO. 2014-353-B PARKWAY OPERATIONS BACKSTAND POWER UPGRADES BID RECAP

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**Bid Opening Date/Time:** October 7, 2014 @ 2:30 PM

**Number of Vendors Notified:** 3379

**Vendors Submitting "No Bids":** 2

**Number of Non-Responsive Bids:** 0

**Number of Responsive Bids Submitted:** 3

Groves Electrical Service, Inc. \$61,152

Kennedy Electric, Inc. \$62,310

Prater Electric LLC dba Jeffries Electric \$70,000

**Recommended Vendor:**

Groves Electrical Service, Inc. \$61,152

*Michael Parrish*

*October 13, 2014*

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Michael Parrish, Senior Buyer

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Date