



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		11/11/2013			
Department:		Planning			
Department Head		Phyllis Jarrell			
Agenda Coordinator (include phone #): <b>Kellie Boyer x7248</b>					
<b>CAPTION</b>					
Approve expenditure for the purchase of GIS software maintenance from Environmental Systems Research Institute, Inc., a sole source provider for the City of Plano Planning Department for an annual contract with three (3) City optional renewals in the total estimated annual amount of \$57,600 and authorizing the City Manager or his designee to execute all necessary documents.					
<b>FINANCIAL SUMMARY</b>					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	<b>FY 2013-14 to FY 2016-17</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
	Budget	0	94,700	172,800	<b>267,500</b>
	Encumbered/Expended Amount	0	0	0	<b>0</b>
	This Item	0	-57,600	-172,800	<b>-230,400</b>
	BALANCE	0	37,100	0	<b>37,100</b>
<b>FUND(s):    GENERAL FUND</b>					
<p><b>COMMENTS:</b> Funding for GIS Maintenance is included in the 2013-14 Planning Department Budget. This item, in the amount of \$57,600 annually with three optional renewals, will leave a current year balance of \$37,100 available for other technical/maintenance expenditures for the City of Plano's GIS system. Future year expenditures will be made within adopted appropriations approved by the City Council.</p> <p><b>STRATEGIC PLAN GOAL:</b> Keeping Plano's geographical data up-to-date and available through regular technical maintenance relates to the City's Goal of Financially Strong City with Service Excellence.</p>					
<b>SUMMARY OF ITEM</b>					
Staff recommends approval of a one (1) year contract with three (3) City optional renewals for the purchase of the GIS software Maintenance from Environmental System Research Institute, Inc., the sole-provider of software maintenance for ArcGIS Software in the estimated annual amount of \$57,600. (Contract No. 2013-405-X)					
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies		
Memo					



# Memorandum

**Date:** October 30, 2013  
**To:** Phyllis Jarrell, Director of Planning  
**From:** Ron Reynolds, GIS Manager  
**Subject:** GIS Software Maintenance

I am submitting for approval of an annual contract for GIS software maintenance and upgrades of ESRI's GIS software. The maintenance item cover all support and licensing of ESRI software used in the City. The maintenance contract is required for us to continue to receive support from the vendor for upgrades, technical assistance or software patches. Without the maintenance we will be unable to efficiently or reliably support GIS systems or other city systems with a GIS component. Nor would the division be able to upgrade the GIS software in the future without first repurchasing the software. Other city systems that rely on GIS would be prevented from upgrading as well without upgrades to the core GIS products.

This product is available to the City of Plano only through the software publisher Environmental Systems Research Institute, Inc. (ESRI) and no other cooperative.