



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		11/11/2013			
Department:		Customer and Utility Services			
Department Head		Denise Tacke			
Agenda Coordinator (include phone #): Dianna Wike x7549					
CAPTION					
Bid No. 2013-407-C for a one (1) year contract with three (3) optional one year renewals for the purchase of Utility Meter Transmission Units for Customer and Utility Services to HD Supply Waterworks, LTD., in the estimated annual amount of \$139,719 and authorizing the City Manager to execute all necessary documents.					
FINANCIAL SUMMARY					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	2013-14, 2014-15, 2015-16, 2016-17	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		0	150,000	419,157	569,157
Encumbered/Expended Amount		0	0	0	0
This Item		0	-139,719	-419,157	-558,876
BALANCE		0	10,281	0	10,281
FUND(S): WATER & SEWER FUND					
<p>COMMENTS: This item establishes an annual contract for Utility Meter Transmission Unit purchases and approves price quotes. Expenditures will be made from the Utility Billing Field Services cost center based on need within the approved budget appropriations for each year of the contract. The estimated expenditure for transmission units to be purchased from this contract for FY 2013-14 is \$139,719. Future purchases will be made within annually approved budget appropriations at an estimated annual expenditure of \$139,719 per year for fiscal years 2014-15, 2015-16 and 2016-17. The remaining budget funds will be used for other meter maintenance parts and supplies.</p> <p>STRATEGIC PLAN GOAL: Contracting for the purchase of Utility Meter Transmission Units relates to the City's Goals of Financially Strong City with Service Excellence.</p>					
SUMMARY OF ITEM					
The Customer and Utility Services staff recommends the purchase of Utility Meter Transmission Units from HD Supply Waterworks, LTD., in the estimated annual amount of \$139,719. This will establish a one (1) year contract with three (3) City optional one year renewals. These units allow for meter readings to be obtained via the City's Wi-Fi network.					



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List of Supporting Documents: Memorandum Bid Recap	Other Departments, Boards, Commissions or Agencies

Date: October 28, 2013
To: Dianna Wike, Contract Specialist
From: Stephanie Foster, Customer & Utility Services Manager
Subject: Utility Meter Transmission Units
Bid No. 2013-407-C

I have reviewed the bids submitted for the purchase of Utility Meter Transmission Units (MTU's). In 2007, we began our Fixed Network Meter Change-Out Project. This project included the installation of new water meters with an MTU attached to transmit meter readings from the meter to a Data Collection Unit via the city's Wi-Fi network. The project was completed in 2012. This award is needed for us to be able to continue installing MTU's on all new meter sets and to maintain the current installations going forward. We received bids from two vendors:

Aclara Technologies LLC
HD Supply Waterworks, LTD.

Aclara Technologies LLC was deemed non-responsive to our specifications due to the terms and conditions they submitted with their bid. Therefore, I recommend that we award the bid to HD Supply Waterworks, LTD. This award is based on the lowest responsive, responsible bidder meeting specifications. HD Supply Waterworks, LTD. is our current vendor and we have had a good working relationship with them since 2007. The estimated annual contract amount will be \$139,718.75. This will be a one year contract with three annual renewals.

CITY OF PLANO

BID NO 2013-407-C UTILITY METER TRANSMISSION UNITS BID RECAP

Bid opening Date/Time: October 22, 2013 @ 2:30 PM

Number of Vendors Notified: 416

Vendors Submitting "No Bids": 0

Number of Bids Submitted: 2
HD Supply Waterworks, LTD. \$139,718.75

Bids Evaluated Non-Responsive to Specifications: 1

Recommended Vendor(s):

HD Supply Waterworks, LTD. \$139,718.75

Dianna Wike

October 23, 2013

Dianna Wike, Contract Specialist

Date