



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		11/22/10			
Department:		Purchasing			
Department Head		Mike Ryan			
Agenda Coordinator (include phone #): Glenna Hayes (x7539)					
CAPTION					
Bid No. 2009-60-C for an initial term of 48 months, with two (2) one-year City optional renewals for Personal Protective Clothing for Structural Fire Fighting to Casco Industries Inc. in the amount of \$449,280, and authorizing the City Manager to execute all necessary documents.					
FINANCIAL SUMMARY					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	2010-11, 2011-12, 2012-13, 2013-14	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		0	112,320	336,960	449,280
Encumbered/Expended Amount		0	0	0	0
This Item		0	-112,320	-336,960	-449,280
BALANCE		0	0	0	0
FUND(S): GENERAL FUND					
<p>COMMENTS: This item approves price quotes. Expenditures will be made in the Fire Department based on need within the approved budget appropriations for each year of the contract. The estimated total 48-month expenditure is \$449,280, which will be made within approved budget appropriations.</p> <p>STRATEGIC PLAN GOAL: Contracts for purchasing protective clothing for use by the Fire Department relate to the City's goals of "Financilly Strong City with Service Excellence" and "Safe Large City".</p>					
SUMMARY OF ITEM					
Staff recommends award to Casco Industries Inc. in the estimated annual amount of \$112,320 for an initial term of 48 months totaling \$449,280, with two (2) one-year City optional renewals be accepted as the best value for Protection Clothing for Structural Fire Fighting for the City of Plano Fire Department, conditioned upon timely execution of any necessary contract documents. 2009-60-C					
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies		
Award Recommendation; Bid Recap; Evaluation Matrix					

Memorandum

Date: November 3, 2010
To: Glenna Hayes, Contract Specialist
From: Michael Malone, Fire Lieutenant
Subject: Award Recommendation: PPE for Structural Fire Fighting (2009-60-C)

After review of Bid Tabulation Packet **2009-60-C** Personal Protective Clothing for Structural Fire Fighting, the Fire Department recommends award to **Casco Industries**; the respondent providing the “Best Value” to the City of Plano Fire Department.

Project Overview

The Fire Department evaluation team for Bid 2009-60-C, comprised of six end users of varying ranks, duties and tenures of service, began its work on this project in May-2009 and concluded its business in October-2010. Project oversight and specification requirements were provided by FD Support Svcs. The City of Plano Purchasing Division was responsible for bid preparation and development of the multiphase “Best Value” Criterion outlined below:

“Best Value” Criterion

- **Phase-I Bid Evaluation**
 - Ability of the respondent to meet *Minimum Requirements* as specified (Pass/Fail)
 - Respondents that satisfied the minimum requirements were evaluated and scored
 - Respondents with the three (3) highest scores were selected to advance to Phase-II
- **Phase-II Wear Testing**
 - Respondents submitted six (6) complete sets of PPE for evaluation (one set per team member)
 - Evaluation team members performed an initial inspection and “Donning/Doffing” exercise
 - Evaluation team members participated in a six (6) month “Wear-Test”
 - Evaluation team members “Wear-Test” experiences were entered and scored on survey sheets
- **Phase-III Combined Scoring—FINAL**
 - Phase-I and Phase-II scores were weighted, combined and totaled for each respective respondent
 - Award to the respondent with the highest combined score, providing the “Best Value” to the City

Evaluation Summary

It was clearly evident throughout the evaluation process that the three respondent finalists provided the Fire Department with well designed quality manufactured products. Evaluation team members exercised great care during each phase of the evaluation process to even

handedly evaluate and score the three submitted bids, product offerings and their individual “Wear-Test” experiences as merited.

Respondent “Best Value” Rankings, according to their respective 1ST, 2ND or 3RD finishes were:

“Best Value” Rankings

- **Phase-I Bid Evaluation**
 1. Casco Industries/Globe
 2. MES/Morning Pride
 3. Metro Fire/Sperian

- **Phase-II Wear Testing**
 1. Casco Industries/Globe
 2. Metro Fire/Sperian
 3. MES/Morning Pride

- **Phase-III Combined Scoring–FINAL**
 1. **Casco Industries/Globe**
 2. Metro Fire/Sperian
 3. MES/Morning Pride

Accordingly, final analysis and scoring verifies the Fire Department’s “Best Value” recommendation of award to Casco Industries; estimated annual expenditure \$112,320.00.

Respectfully submitted,

Michael Malone

Michael Malone
Lieutenant – FD SupportSvcs

cc: Fire Chief Hugo Esparza
Assistant Chief Dan Thompson

CITY OF PLANO

BID NO. 2009-60-C PERSONAL PROTECTIVE CLOTHING For STRUCTURAL FIRE FIGHTING

BID RECAP

Bid opening Date/Time: March 16, 2009 @ 3:00 pm

Number of Vendors Notified: 587

Vendors Submitting "No Bids": 0

Number of Bids Submitted: 4

Casco Industries Inc.

Metro Fire Apparatus Specialists Inc.

Municipal Emergency Services, Inc.

Quaker Safety Products

Recommended Vendor:

Casco Industries Inc. \$112,320

Glenna Hayes

Glenna Hayes C.P.M.
Contract Specialist

November 10, 2010

Date

2009-60-C

PERSONAL PROTECTIVE CLOTHING for STRUCTURAL FIRE FIGHTING

EVALUATION MATRIX

FINAL SCORES

Vendor	Casco Industries Inc.	Municipal Emergency Services Inc. (MES)	Metro Fire Apparatus
Clothing Mfgr	Globe	Morning Pride	Sperian
Phase I 40%	1.55	1.47	1.46
Phase II 60%	2.14	2.02	2.08
TOTAL	3.69	3.49	3.54