



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		November 23, 2015			
Department:		Purchasing			
Department Head		Diane Palmer-Boeck			
Agenda Coordinator (include phone #): Teresa Shelstad x7539					
CAPTION					
Bid No. 2016-0009-C for a one (1) year contract with four (4) one-year City optional renewals, for the purchase of Waste Truck Parts for Inventory Control & Asset Disposal (ICAD) from Texan Waste Equipment dba Heil of Texas in the estimated amount of \$123,873, and McNeilus Truck and Manufacturing Company in the estimated amount of \$10,893 for an estimated annual total of \$134,766, and authorizing the City Manager to execute all necessary documents.					
FINANCIAL SUMMARY					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	2015-16 thru 2019-20	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		0	2,140,492	539,064	2,679,556
Encumbered/Expended Amount		0	-232,691	0	-232,691
This Item		0	-134,766	-539,064	-673,830
BALANCE		0	1,773,035	0	1,773,035
FUND(S): WAREHOUSE					
<p>COMMENTS: This item approves price quotes. Expenditures will be made in the Inventory Stock Department based on need within the approved budget appropriations for each year of the contract. The estimated amount to be spent in FY 2015-16 is \$134,766. The estimated future amount is \$539,064, which will be made within approved budget appropriations. Remaining balance will be used for other Inventory purchase.</p> <p>STRATEGIC PLAN GOAL: Providing Waste Truck Parts for Warehouse Inventory relates to the City's Goal of a Financially Strong City with Service Excellence.</p>					
SUMMARY OF ITEM					
See attached recommendation memo.					
List of Supporting Documents: Recommendation Memo Bid Recap			Other Departments, Boards, Commissions or Agencies		



Memorandum

Date: November 5, 2015
To: Teresa Shelstad, Purchasing Buyer
From: Josh Mathewes, Inventory Control /Asset Disposal Supervisor
Subject: Award of Bid #2016-0009-C Waste Truck Parts

It is the recommendation from Inventory Control/ Asset Disposal (ICAD) based on inventory requirements and Fleet based on specifications to award 2016-0009-C by line item versus a total award to one vendor.

Texan Waste Equipment dba Heil of Texas provided the lowest total overall bid; however if the award is made by line versus a total overall award the estimated savings would be \$6,569.94 per year. Texan Waste Equipment dba Heil of Texas was the only responsive, responsible bidder for lines 1-9 which were listed as OEM only specified parts and provided with their bid documentation which states they are the sole distributor in Texas for Heil OEM parts. Fleet staff has identified these items as being costly and labor intensive and requested the OEM parts due to the warranty requirements and aftermarket parts failure issues. The installation of aftermarket parts in these areas have proven to be more costly to the city in vehicle down time due to more frequent part failure, the cost to have additional parts replaced that were damaged due to part failure and the additional cost of labor. The Fleet department has documentation to support that aftermarket parts in this area have a higher/ more frequent failure rate thus adding to additional down time and added repair costs.

It is Inventory Control /Asset Disposal's (ICAD) recommendation based on inventory requirements and Fleet's for specifications to award Texan Waste Equipment dba Heil of Texas the 9 OEM only line items and award lines 10-40 of contract 2016-0009-C to the lowest responsive, responsible bidder.

After reviewing the specifications it is our recommendation to award this contract as follows:

Texan Waste Equipment dba Heil of Texas
Line items: 1,2,3,4,5,6,7,8,9,10,16,17,18,22,24,25,28,29,30,31,32,33,34,37,38
Estimated expenditure: \$123,872.69

McNeilus Truck and Manufacturing Company
Line items: 11,12,13,14,15,19,20,21,23,26,27,35,36,39,40
Estimated expenditure: \$10,892.84

Total estimated expenditure for 2016-0009-C is \$134,765.53 annually.

Failure to award this bid could result in extended lead times, higher procurement costs, extended Fleet equipment down time, and the inability to provide inventory in an emergency or maintenance situation.

The specifics of this bid are on file with the Purchasing Division.
Josh Mathewes
Inventory Control/Asset Disposal Supervisor

CITY OF PLANO

**BID NO. 2016-0009-C
Waste Truck Parts**

BID RECAP

Bid opening Date/Time: October 23, 2015 @ 10:00 AM

Number of Vendors Notified: 3051

Vendors Submitting "No Bids": 0

Bids Evaluated Non-Responsive to Specifications: 0

Number of Bids Submitted Responsive to Bid: 2

Texas waste Equipment dba Heil of Texas \$141,454.27

McNeilus Truck and Manufacturing Company \$153,366.77

Recommended Vendors:

Texan Waste Equipment dba Heil of Texas \$123,872.69
Line items: 1,2,3,4,5,6,7,8,9,10,16,17,18,22,
24,25,28,29,30,31,32,33,34,37,38

McNeilus Truck and Manufacturing Company \$10,892.84
Line items: 11,12,13,14,15,19,20,21,23,26,27,
35,36,39,40

Teresa Shelstad

November 9, 2015

Teresa Shelstad
Buyer I

Date