



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		11/23/2015		
Department:		Technology Services		
Department Head		Carlos Oregon		
Agenda Coordinator (include phone #): <b>Dianna Wike x7549</b>				
<b>CAPTION</b>				
To approve the purchase of maintenance and support for CommVault software for Technology Services in the amount of \$139,750 from CDW Government, LLC through an existing TCPN (The Cooperative Purchasing Network) contract and authorizing the City Manager to execute all necessary documents. (TCPN R5106)				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	<b>2015-16</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>
		<b>TOTALS</b>		
Budget		0	3,081,949	0
Encumbered/Expended Amount		0	-370,535	0
This Item		0	-139,750	0
BALANCE		0	2,571,664	0
<b>FUND(s):    TECHNOLOGY SERVICES FUND</b>				
<p><b>COMMENTS:</b> Funding is available for this item in the 2015-16 Technology Services Fund budget. Support and maintenance for CommVault software, in the amount of \$139,750, will leave a current year balance of \$2,571,644 to fund additional maintenance agreement expenses for Technology Services.</p> <p><b>STRATEGIC PLAN GOAL:</b> Obtaining maintenance and support for the software that backs up City of Plano servers and data relates to the City's goal of a Financially Strong City with Service Excellence and a Safe Large City.</p>				
<b>SUMMARY OF ITEM</b>				
<p>The City is authorized to purchase from a cooperative purchasing program with another local government or a local cooperative organization pursuant to Chapter 271 Subchapter F of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (TCPN R5106, City of Plano Contract No. 2013-89-O)</p> <p>Per Recommendation Memorandum</p>				
List of Supporting Documents: Recommendation Memorandum			Other Departments, Boards, Commissions or Agencies	



# Memorandum

**Date:** October 26, 2015  
**To:** Diane Palmer-Boeck, Purchasing Manager  
**From:** Carlos Oregon, Interim Technology Services Director  
**Subject:** CommVault software maintenance for FY 2015-16

Technology Services proposes procuring maintenance and support for our CommVault software from CDW Government, LLC (CDW-G). They are an authorized CommVault reseller on TCPN contract R5106, City of Plano Contract No. 2013-89-O.

The software maintenance contract will allow the City of Plano to obtain software maintenance and support for all of the CommVault software used in our environment. The CommVault software is used to back up every server and database used by the City of Plano. There is also a compliance database for email retention. If we were not able to backup up these critical servers then we may not be able to restore information in the event of a hardware or software failure on a specific server. This may affect the operation of other departments. This maintenance contract provides 7x24 coverage and a 4-hour response for our CommVault software.

This contract would be in the amount of \$139,750.00 for a one year agreement and effective from January 1, 2016 to December 31, 2016.