



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		November 25, 2013		
Department:		Purchasing		
Department Head		Diane Palmer-Boeck		
Agenda Coordinator (include phone #): Teresa Shelstad Ext:7539				
CAPTION				
Bid No. 2013-373-C for a one (1) year contract to purchase Tires- New for Inventory Control & Assets Disposal (ICAD) from American Tire Distributors, A to Z Tire & Battery, Inc., Southern Tire Mart, and Blagg Tire & Service in an estimated annual amount of \$278,702 and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2013-14	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	1,325,000	0	1,325,000
Encumbered/Expended Amount	0	-119,456	0	-119,456
This Item	0	-278,702	0	-278,702
BALANCE	0	926,842	0	926,842
FUND(s): WAREHOUSE				
COMMENTS: Funds are included in the FY 2013-14 Adopted Budget to purchase New Tires for Inventory Control & Assets Disposal (ICAD) stock. Remaining balance will be used for other Inventory purchases. STRATEGIC PLAN GOAL: Providing New Tires for the Warehouse Inventory relates to the City's Goal of a Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
Staff recommends approval of a one (1) year contract to purchase Tires- New for Inventory Control & Assets Disposal (ICAD) from American Tire Distributors in the estimated amount of \$195,293 (Line items:1,2,3,4,5,6,7,8,9,11,20,21,22,23,24,25,26,27,28,29, and 33), A to Z Tire & Battery, Inc., in the estimated amount of \$37,230 (Line items: 13,15,16,17,18, and 30), Southern Tire Mart in the estimated amount of \$10,633 (Lines items: 12,14,19,31,32, and 34) and Blagg Tire & Service in an estimated amount of \$35,546 (Line item: 10) in a total estimated annual amount of \$278,702.				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Award Memo				
Bid Recap				



MEMORANDUM

DATE: October 29, 2013
TO: Teresa Shelstad, Purchasing Buyer
FROM: Josh Mathewes, Inventory Control/Asset Disposal Supervisor
SUBJECT: Award of Bid #2013-373-C Tires- New

It is the recommendation from Inventory Control/Asset Disposal (ICAD) based on inventory requirements and Fleet based on specifications to award mentioned contract by line item as follows versus a total award to one vendor due to the total dollar savings achieved.

A to Z Tire & Battery, Inc. provided the lowest bid prices for line item 4, 5, 7, 8, 9, 10, 19, 22, 24, 25, 26, 27, 29, 32, 34; however, they failed to meet specifications. A to Z Tire & Battery, Inc. did meet specifications and was determined the lowest bidder on lines 13, 15, 16, 17, 18, and 30.

American Tire Distributors met specifications and provided the lowest pricing for line item numbers 1, 2, 3, 6, 20, 21, 23, 28, and 33. Upon evaluation American Tire Distributors was also determined the lowest responsive/ responsible bidder on lines 5, 7, 8, 9, 11, 22, 24, 25, 26, 27, and 29 after vendors who supplied lower bids were found not to meet specifications. On lines 22 and 25 several vendors provided lower pricing than American Tire Distributors; however they failed to meet specifications.

Southern Tire Mart provided the lowest bid that met specifications for lines 12, 14, 19, 31, 32, and 34. Several other vendors provided lower pricing on items 12, 14, 19, 31, 32 as well as line 34 which Southern Tire Mart provided the highest pricing; however, Southern Tire Mart was the only vendor that met specifications for those line items.

Blagg Tire and Service provided the lowest bid that met specifications for line 10.

Wingfoot Commercial Tire System, LLC supplied the lowest bid that met specifications for line 4; however, that was the only item that Wingfoot Commercial Tire System, LLC would receive and the difference in price with American Tire Distributor is \$11.46 over a year time frame. To reduce administration costs ICAD recommends to award line item 4 to American Tire Distributors. Wingfoot Commercial Tire System, LLC also supplied the lowest bid for line item 11; however, they failed to meet specifications.

Inventory Control and Asset Disposal recommends to award bid 2013-373-C as follows:

American Tire Distributors:
Line items: 1, 2, 3, 4, 5, 6, 7, 8, 9, 11, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29 and 33.
Estimated Amount: \$195,293

A to Z Tire & Battery, Inc.
Line Items: 13, 15, 16, 17, 18 and 30
Estimated Amount: \$37,230

Southern Tire Mart:
Line Items: 12, 14, 19, 31, 32 and 34
Estimated Amount: \$10,633

Blagg Tire and Service:
Line Item: 10
Estimated Amount: \$35,546

Estimated total overall: \$278,702

Failure to award this bid could result in extended lead times, higher procurement costs and the inability to provide inventory in an emergency or maintenance situation.

The specifics of this bid are on file with the Purchasing Division.

Josh Mathewes
Inventory Control/Asset Disposal
Supervisor

CITY OF PLANO

BID NO. 2013-373-C
Tires – New (2)

BID RECAP

Bid opening Date/Time: September 20, 2013 @ 2:00 pm

Number of Vendors Notified: 498

Vendors Submitting “No Bids”: 0

Bids Evaluated Non-Responsive to Specifications: 0

Number of Bids Submitted Responsive to Bid: 5

American Tire Distributors	\$285,477 (34/34 items)
A to Z Tire & Battery, Inc.	\$242,622 (34/34 items)
Southern Tire Mart	\$318,989 (34/34 items)
Blagg Tire & Service	\$297,477 (34/34 items)
Wingfoot Commercial Tire Systems, LLC	\$326,174 (34/34 items)

Recommended Vendors:

American Tire Distributors Line items: 1, 2, 3, 4, 5, 6, 7, 8, 9, 11, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29 and 33	\$195,293
A to Z Tire & Battery Line Items: 13, 15, 16, 17, 18 and 30	\$37,230
Southern Tire Mart Line Items: 12, 14, 19, 31, 32 and 34	\$10,633
Blagg Tire & Service Line Item: 10	\$35,546

Teresa Shelstad

September 20, 2013

Teresa Shelstad
Buyer I

Date