



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		12/16/2014		
Department:		Human Resources		
Department Head		Shante' Akafia		
Agenda Coordinator (include phone #): Sharron Mason - Ext. 7247				
CAPTION				
Rejection of all proposals for RFP No. 2014-384-C RFP for Stop Loss Insurance for the Human Resources Department.				
FINANCIAL SUMMARY				
<input checked="" type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	2014-15	Prior Year (CIP Only)	Current Year	Future Years
		0	0	0
Budget		0	0	0
Encumbered/Expended Amount		0	0	0
This Item		0	0	0
BALANCE		0	0	0
FUND(S): N/A				
COMMENTS: This item has no financial impact. STRATEGIC PLAN GOAL: Rejecting submitted bids that are not in the City's best interest relates to the City's goal of Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
Rejection of all proposals for RFP No. 2014-384-C RFP for Stop Loss Insurance. A key claims report that was necessary to submit a valid proposal was unintentionally left out of the documents provided to the bidders. As such, the City would propose to re-bid with the relevant claims information in order to have a fair and competitive proposal process.				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Proposal Rejection Memo				



Memorandum

To: Diane Palmer-Boeck, Purchasing Manager

From: Andrea Cockrell, Administrative Services Manager

Date: December 2, 2014

Re: Rejection of Bid No. 2014-384-C
Stop Loss Insurance – Health Plan

RFP 2014-384-C

The City of Plano Human Resources department is requesting the City Council's rejection of the bid for RFP 2014-384-C for stop loss insurance coverage. A key claims report that was necessary to bid on the proposal was unintentionally left out of the documents provided to the bidders. As such, the City would propose to re-bid with the relevant claims information in order to have a fair and competitive bid process.